

VILLAGE OF HILTON BEACH
HILTON COMMUNITY HALL
Hall Rental Agreement

Persons renting the facility agree to the following:

1. To obtain a Special Occasion Permit if liquor, wine or beer are to be consumed.
2. To purchase Alcohol Liability Insurance if alcohol is to be served.
3. To limit advertising to that which is approved by the LLBO.
4. To sell only the liquor, wine and beer acquired on the permit.
5. To meet all of the conditions of the Special Occasion Permit.
6. To admit minors to a function when alcohol is being served only if it is so stated on the Permit. No minors may be served alcoholic beverages.
7. Music must cease at the expiry time of the permit and the building must be cleared by 2:00 a.m.
8. NO tape, tacks or other adhesives INCLUDING the ones that are not supposed to cause damage or marks may be used on the walls except on the painting rail, the wood around the windows and on the lights. All tape and tacks must be removed.
9. NOTHING is to be taped, pinned, stapled or adhered in any way to the acoustic panels on the walls or ceiling.
10. Open candles are not permitted.
11. Confetti is not permitted in the building or on the grounds.
11. Anyone renting the hall is responsible for any damage to the building and will be invoiced for any amount that is over the damage/cleaning deposit.
12. The Village reserves the right to deny any future request to rent the facilities to any organization or person responsible for damage or a violation of the LLBO regulations.
13. The person signing the rental agreement must be over the age of nineteen years. This person is responsible for any damages to the facility.
14. To pay a cleaning/damage deposit of \$50.00. The deposit will be refunded if the facility, including the bar and kitchen, is left in a clean condition; floors swept; tables and chairs stacked; garbage removed; and, if there is no damage to the premises. It is the responsibility of the renter to advise the caterer of the same.

Name: _____

Representing: _____

SOP is In the name of: _____

Address: _____

Phone: _____

Number of People Attending: _____

Date of Event: _____

Signature of Renter: _____

Signature of Village: _____