

# INCORPORATED VILLAGE OF HILTON BEACH

## MINUTES

### Council Meeting – February 11, 2015

7:00 p.m. – Council Chambers, Hilton Beach Municipal Office

3100 Bowker Street, Hilton Beach, Ontario

The meeting was called to order at 7:00 p.m. Present were Mayor Hope and Councillors Davey, Duma, Moore and Wells.

#### **DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

#### **DELEGATIONS**

1. Algoma Power Inc. Representatives  
Re: Community Information Meeting

Dan Richards and Andrea Mattioli were present to provide brochures together with a variety of information to Council regarding their programs. They included:

- Safety – Hit the Brakes Program – Driver awareness program to provide safety to their workers in an effort to ensure that they have a safe work environment. This would include approaching with caution and slowing down in the work zones.
- Working near Overhead power lines – Approval is required if working within 3 metres of a power line. This includes tree trimming and streetlight work.
- Corridors for Life – This would include the clearing of brush under power lines. Their goals and objectives are to manage vegetation. They identify plants and leave compatible species as well as educate the field workers.
- Customer Service – Some of the programs include My Hydro Eye, Mobile App, Conservation Demand Management, Save-on Energy Coupons for energy efficiency. It was also noted that there is one telephone number to serve all Algoma Power customer needs – 705-256-3850.
- Outage Management System – This system is based on GPS. It is possible to check whole areas for outages which in turn allows for a better response. It is still necessary to call in when there are outages. The information provided includes the number of times power outages occur in specific areas. The causes/trends in outages can be monitored and action taken.
- Customer Satisfaction Survey – Communications improvements are underway including implementing Twitter and Facebook which will be fully launched by the end of June.
- Operations Update – Their rate application has been approved based on sustainment/no growth.
- Community Events – Municipalities are to contact Algoma Power to advise of dates of events so that planned outages can be scheduled on alternative dates.
- Vegetation Management – A large program has been undertaken over the last several years along Hwy. 548. Approx. 90% of it has been completed on the Island.
- Capital Projects – there will be some rebuilding of power lines taking place in 2015 and 2016 on the Island.
- Look Out Program – this includes an awareness of the need to hire competent qualified contractors
- Municipal Emergency response – information is to be provided to Algoma Power regarding emergency contact information for the Village.

2. Roy Broadhagen, Member and Barbara Davies, President, St. Joseph Island Historical Society  
Re: Time Capsule placed within Hilton Beach Cenotaph in 1919/1920

Mr. Broadhagen stated that Hilton Beach and Hilton Township were one municipality until 1923 and Hilton Beach had a Legion of their own until the 1930's or 40's. It is the belief of the Historical Society that at the end of World War I, letters from returning soldiers describing their experiences were placed within the Hilton Beach Cenotaph as a sort of "time capsule". This was done at the time the Cenotaph was completed and dedicated by the Hilton Beach Legion Branch in approx. 1919/20. They have documentation that the plan was to retrieve these letters in 50 years from placement. It is now 95 or 96 years since the placement of these letters. They do not know what is written but are assuming the letters are about the Veterans' roles in World War I. No matter what the content, these are historical documents that should be preserved and made public. The Historical Society would like permission to open and retrieve the capsule in the Cenotaph. They are also contacting the Township and Legion.

Mayor Hope asked if there would be any damage to the Cenotaph in order to retrieve the documents. It was indicated that there should not be any damage but in the event something does occur, they will repair it. Mayor Hope also asked about a ceremony for this occasion. The Historical Society would like to do it in the summer and the Councils and Legion would be a part of it. It was also asked who would take possession of the documents. The Historical Society indicated that once they have the letters, they would copy them and distribute but the originals would be kept safe and preserved either by the Historical Society or the Legion.

It was agreed that the Historical Society would keep the Village updated.

3. Gloria Fischer  
Re: Open Air Market Tent

Gloria Fischer advised that she had hoped at one time to have a permanent structure for the Open Air Market but found that it was too expensive. The existing tent can no longer be used. She felt that the replacement of the tent may work instead. Going on the knowledge that this was a needed project, she submitted a grant application which was approved. The grant was for \$4,400 of an \$8,800 project. She advised that there would be no taxpayers' dollars. She is able to include in-kind donations and plans to get donations from businesses. She noted that the tent has been used for the market, children's programs provided by the Library and Community Night. It can also be picked up and moved for other occasions.

Council noted that the 'Sources of Funding' in the application included \$1,160 from Vendor table rent but in 2014, the total revenue was \$325. A question was asked regarding the life expectancy of a tent. It was noted that the old tent lasted about 20 years. Council asked about how busy the Open Air Market has been. It was noted that there are vegetables and pastry being sold which has helped and if there is more to sell, it would likely be better. G. Fischer indicated that she would receive a 5% discount on the tent if the order was made now. She noted that the money from the grant would not be received until the end of the project. There is a 50% down payment required for the tent order. G. Fischer indicated that she would personally guarantee that the money required for the Village portion of the grant would be covered through donations or she would write the cheque.

15-1 Moved by Councillor Duma  
Seconded by Councillor Davey  
THAT the Village of Hilton Beach proceed with the acquisition of the Open Air Market tent at nil cost to this Village.

CARRIED.

### **ADOPTION OF MINUTES**

1. Council Meeting minutes of January 14, 2015

15-2 Moved by Councillor Wells  
Seconded by Councillor Moore  
Resolved to approve the minutes of the January 14, 2015 Council meeting as presented.

CARRIED.

### **VOUCHERS**

1. Total Voucher for the month of January in the amount of \$83,140.18

15-3 Moved by Councillor Davey  
Seconded by Councillor Wells  
Resolved to authorize payment of Voucher #15-1 in the amount of \$83,140.18.

CARRIED.

### **MISCELLANEOUS REPORTS**

1. Reports from Clerk-Treasurer

15-4 Moved by Councillor Duma  
Seconded by Councillor Moore  
THAT the Village of Hilton Beach Council authorize the submission of an application for grants towards the wages of students under the Canada Summer Jobs 2015 Program for work at the Marina, Grounds Maintenance and Special Events.

CARRIED.

15-5 Moved by Councillor Davey  
Seconded by Councillor Duma  
THAT the Village of Hilton Beach Council authorize the submission of an application for grants towards the wages of students under the Summer Experience Program 2015 for work at the Marina, Grounds Maintenance and Special Events.

CARRIED.

15-6 Moved by Councillor Moore  
Seconded by Councillor Wells  
THAT the Village of Hilton Beach Council authorize the submission of an application for grants towards the wages of students under the Ministry of Northern Development and Mines Summer Jobs Services for work at the Marina, Grounds Maintenance and Special Events.

CARRIED.

Community Hall

Council is to be provided with a monthly schedule of events taking place at the Community Hall.

Recreation

Councillor Wells will check the basketball poles to determine if protective covering is required.

15-7 Moved by Councillor Wells  
Seconded by Councillor Davey  
THAT a Terms of Reference for the Recreation Committee and Special Events be prepared to establish the roles and responsibilities, lines of communication, reporting requirements, purchasing and other financial issues.

CARRIED.

15-8 Moved by Councillor Wells  
Seconded by Councillor Davey  
THAT the Village of Hilton Beach Council schedule a meeting in the next couple of weeks to review the 2014 Actual Expenditures and Revenues vs. Budget and begin the 2015 budget process.

CARRIED.

It was agreed to schedule a Finance Committee meeting on February 25, 2015 at 7 p.m. Further information is to be obtained regarding the listed Village lots. Selective harvesting of lumber is to be considered.

**MINUTES OF COMMITTEES/BOARDS**

1. Hilton Beach Recreation Committee Minutes of February 3, 2015

15-9 Moved by Councillor Davey  
Seconded by Councillor Moore  
THAT the Village of Hilton Beach Council adopt the minutes of the Recreation Committee meeting of February 3, 2015.

CARRIED.

It was noted that the Township of Hilton contributed \$100.00 to the Hilton Family Winter Fun Day.

2. Hilton Union Public Library Board Minutes of January 19, 2015

15-10 Moved by Councillor Duma  
Seconded by Councillor Wells  
THAT the minutes of the Hilton Union Public Library Board of January 19, 2015, be received and filed.

CARRIED.

3. Hilton Union Fire Board Minutes of January 22, 2015

15-11 Moved by Councillor Moore  
Seconded by Councillor Duma  
THAT the minutes of the Hilton Union Fire Board of January 22, 2015, be received and filed.

CARRIED.

**CORRESPONDENCE**

1. Report from Lilian Keen, Senior Environmental Office, Sault Ste. Marie Area Office, Ministry of the Environment and Climate Change re: Solid Non-Hazardous Waste Disposal Site Inspection Report

15-12 Moved by Councillor Duma  
Seconded by Councillor Moore

THAT the Solid Non—Hazardous Waste Disposal Site Inspection Report, be referred to the Landfill Committee to determine the actions that are required to address the deficiencies set out in the report.

CARRIED.

2. E-mail from Ministry of Agriculture, Food and Rural Affairs re: Ontario Community Infrastructure Fund – submission of 2015 projects using grant funds

Further discussion is required.

3. E-mail from Algoma Insurance Brokers Ltd. re: cost of additional insurance coverage for marina

15-13 Moved by Councillor Wells  
Seconded by Councillor Davey

THAT the proposal for increased marina insurance coverage from Algoma Insurance Brokers Limited, be referred to budget.

CARRIED.

4. E-mail from Michael Jagger, Secretary-Treasurer, St. Joseph Island Planning Board re: 2015 Planning Board Budget

15-14 Moved by Councillor Wells  
Seconded by Councillor Duma

THAT the St. Joseph Island Planning Board be requested to provide the purpose of such large Reserves as well as the need for additional contribution to reserves.

CARRIED.

5. E-mail from Michael Jagger, Secretary-Treasurer, St. Joseph Island Planning Board re: request for support of a Planning Board resolution recommending that a joint policy be established whereby the requirement for granting parkland to municipalities apply only to applications for the approval of more than ten new lots and that no other applications will require the payment of cash-in-lieu of parkland

Further discussion is required with Planning Board Member Wilfred Stevens regarding the Planning Board resolution.

6. E-mail from Ted Smider, Business Development Manager, Ontario Clean Water Agency re: Standard of Care – Safe Drinking Water Act course for new Mayors and Councillors

Attendance will depend on date and time of course.

7. Request from Township of Hilton Council to hold a joint Council meeting to discuss various items

Hilton Beach Council suggests late March or early April for a meeting with Hilton Township Council.

8. E-mail from Township of Hilton re: request to hold Island Wide Council meeting to discuss various items

Hilton Beach Council suggests late April for an Island Wide Council meeting.

9. E-mail from Lavera Crack, Secretary, Central Algoma Rural Health Care Steering Committee re: future direction of Committee

15-15 Moved by Councillor Moore

Seconded by Councillor Duma

THAT the Village of Hilton Beach Council is in agreement with the proposal from the Central Algoma Rural Health Care Steering Committee to use the Committee as a forum to entertain submissions from groups on health care issues on behalf of the local municipalities.

CARRIED

10. E-mail from Township of Evanturel re: request to support their resolution requesting the Province to implement a billing method for those properties in unincorporated territory to ensure fair OPP billing throughout Ontario.

15-16 Moved by Councillor Davey

Seconded by Councillor Wells

THAT the Village of Hilton Beach Council support the resolution from the Township of Evanturel to request that the Province implement a billing method for those properties in unincorporated territory to ensure fair OPP billing throughout Ontario.

CARRIED.

11. Letter from Denis Lemelin, National President, Canadian Union of Postal Workers re: request for support of resolution to call on the federal government to reverse the changes to services announced by Canada Post and to look for ways to increase service and revenues in areas such as postal banking – and to consult with the public to determine their postal service needs.

15-17 Moved by Councillor Duma

Seconded by Councillor Davey

THAT the Village of Hilton Beach Council support the resolution proposed by the Canadian Union of Postal Workers to write a letter to the Minister responsible for the Canada Post that calls on the government to reverse the changes to services announced by Canada Post, and to look instead for ways to increase service and revenues in areas such as postal banking;

AND FURTHER THAT the Village of Hilton Beach Council ask the Federation of Canadian Municipalities to request that the federal government consult with the public about what kind of postal service they need before allowing Canada Post to make such major change to public postal service.

CARRIED.

12. E-mail from Solar Logix re: request for final payments for Community Hall and Sewage Treatment Plant solar panels

Council referred this item to the Finance Committee for further review.

13. Estimate from Gardiner Marine for Marina dock repairs and anchor placement

15-18 Moved by Councillor Moore

Seconded by Councillor Wells

THAT the work to repair the Marina docks and to install the anchor placements by Gardiner Marine in the amount of \$9,379.00, be approved with a \$3,751.60 deposit being paid to cover the costs incurred so far in the fabrication of the anchors and the purchase of materials.

CARRIED.

14. Letter from Roger DeGannes, Head, Traffic Operations, Ministry of Transportation re: stakeholder input on whether to consider changing the default speed limit for local roads within urban areas.

No action is required at this time.

15. Letter from Carol Trainor, Clerk-Administrator, Township of St. Joseph re: response by Technical Standards & Safety Authority to Mayor Wildman's inquiries about their enforcement actions at fuel facilities in the area.

No action is required at this time.

### **NEW BUSINESS**

1. Recreation Committee Poster for Hilton Family Winter Fun Day

No action was taken.

### **MAYOR/COUNCILLOR ITEMS**

#### Tax Arrears

It is to be noted in the minutes that progressive action will be taken on tax arrears. Tax registrations can commence at three years of arrears.

#### Library

The Village janitorial employee is to be asked if she would be willing to clean the library. Library rent requirements is to be added to the agenda at the next meeting of the Finance Committee or Council.

#### Marina Manager and Marina Attendants

Ads are to be placed in the Island Clippings and the North Shore Sentinel for the Marina Manager. An ad is also to be placed in the Island Clippings for Marina Attendants.

### **BY-LAW**

1. By-law No. 1108, being a By-law to establish Tax Ratios for 2015

15-19 Moved by Councillor Davey

Seconded by Councillor Duma

THAT By-law No. 1108, being a By-law to establish Tax ratios for 2015, be approved.

CARRIED.

### **CLOSED MEETING**

- Identifiable individuals

15-20 Moved by Councillor Moore

Seconded by Councillor Wells

Resolved to go into closed meeting to consider the following subject matter: personal matters about an identifiable individual, including municipal or local board employees.

CARRIED.

15-21 Moved by Councillor Davey

Seconded by Councillor Wells

Resolved to return to open meeting.

CARRIED.

**BY-LAW**

- 2. By-law No. 1109, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including February 11, 2015.

15-22 Moved by Councillor Moore

Seconded by Councillor Duma

Resolved to adopt By-law #1109 being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including February 11, 2015.

CARRIED.

**ADJOURNMENT**

15-23 Moved by Councillor Davey

Seconded by Councillor Wells

THAT Council adjourn to meet again March 11, 2015 or at the call of the Mayor.

CARRIED.

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Mayor Robert Hope

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Clerk Peggy Cramp