

# INCORPORATED VILLAGE OF HILTON BEACH

## MINUTES

### Council Meeting – September 9, 2015

7:00 p.m. – Council Chambers, Hilton Beach Municipal Office  
3100 Bowker Street, Hilton Beach, Ontario

The meeting was called to order at 7:00 p.m. Present were Mayor Hope and Councillors Davey, Duma, Moore and Wells.

#### **DECLARATION OF PECUNIARY INTEREST**

Mayor Hope declared a pecuniary interest regarding cheque #1532 as it was for a reimbursement. There were no other declarations of pecuniary interest.

#### **DELEGATIONS**

There were no delegations.

#### **ADOPTION OF MINUTES**

1. Council Meeting minutes of August 6, 2015

15-125 Moved by Councillor Davey

Seconded by Councillor Wells

THAT the minutes of the Council meeting of August 6, 2015, be adopted as presented.

CARRIED.

2. Council Meeting minutes of August 13, 2015

15-126 Moved by Councillor Moore

Seconded by Councillor Duma

THAT the minutes of the Council meeting of August 13, 2015, be adopted as amended.

CARRIED.

#### **VOUCHERS**

1. Total Voucher for the month of July in the amount of \$109,977.70

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Algoma Power – 2 months - \$8,313.35; Bell Canada - \$1,443.72; Algoma District Services Administration Board - \$6,056.58; Algoma Public Health - \$4,243.00; Minister of Finance – OPP – two months - \$4,742.00; Municipal Waste and Recycling – two months - \$2,825.00; Ontario Clean Water Agency – operations - \$8,531.72; Ontario Clean Water Agency – additional services - \$416.35; St. Joseph Island Planning Board - \$734.72; Tulloch Engineering - \$474.04; Ice for Marina - \$747.00; Marina plumbing - \$2,318.98; Cleaning Supplies - \$502.40; Marina Inspection/Repairs - \$2,460.63; McDougall Energy – gas/diesel - \$37,388.39; Office Equipment Maintenance/Supplies - \$467.69; General Maintenance/Supplies - \$869.24 and Community Night/Special Events - \$5,657.46..

15-127 Moved by Councillor Moore

Seconded by Councillor Duma

THAT the Village of Hilton Beach Council authorize the payment of Voucher #15-9 in the amount of \$109,977.70.

CARRIED.

#### **MISCELLANEOUS REPORTS**

1. Report from Clerk-Treasurer.

The following items were discussed and direction provided as follows:

- Telephone at Community Hall – It was agreed to discontinue the use of the bell phone at the community hall and use a cell phone using a prepaid monthly plan of \$25.75 per month plus \$50 pay-per-use. Users of the hall will be required to pay a \$50 deposit for use of the cell phone or sign a disclaimer.

- 15-128 Moved by Councillor Moore  
Seconded by Councillor Wells  
THAT the Village of Hilton Beach pay one half of the cost of the gravel to be placed at the Hilton Beach Inn and adjacent street; and that the owners of the Inn level and grade it.  
CARRIED.
- The cost for replacement of the road signs that were stolen is \$1,733.60. Council will consider other options.
- Tender for surplus items – bids were received for the chairs only – the remaining items are to be given away or disposed of at the landfill.
- Dock carts were taken and left around the Village. One is still missing.
- The Emergency Management training/exercise will be held on the same evening as the November Council meeting which may begin prior to the normal Council meeting time.
- A number of by-laws were reviewed and it was agreed that they should be updated over the next several months.

### **MINUTES OF COMMITTEES/BOARDS**

1. Hilton Beach Recreation Committee minutes of August 10, 2015

15-129 Moved by Councillor Duma  
Seconded by Councillor Davey

THAT the minutes of the Hilton Beach Recreation Committee meeting of August 10, 2015, be adopted.

CARRIED.

### **CORRESPONDENCE (Council Action)**

1. Letter and attachments from Gloria Fischer re: Tent Project

Council requested further information.

2. Expression of Interest Application for a Grant towards the Water Treatment Plant

15-130 Moved by Councillor Duma  
Seconded by Councillor Moore

THAT the Village of Hilton Beach submit an Expression of Interest for a provincial grant application for the Water Treatment Plant under the Community Infrastructure Fund (OCIF) – Application Based Component in the total amount of \$251,856.00 with 90% being paid by the Province of Ontario.

CARRIED.

3. E-mail from Jeff St. Pierre re: revised 2015 Capital and Maintenance Plans – changes to be made to original grant application as a result of the work required relating to the Boil Water Advisory

15-131 Moved by Councillor Davey  
Seconded by Councillor Moore

THAT the Village of Hilton Beach accepts the revisions to the 2015 Capital and Maintenance Plans due to the recent Boil Water Advisory requirements; and further that the revised OCIF grant applications be forwarded to the Ministry in order that additional funds will not be necessary to fund the unexpected costs related to the Boil Water Advisory.

CARRIED.

4. Request for donation from AMCTO towards Zone 7 Fall Meeting being held in Sault Ste. Marie

It was decided not to donate towards the Zone 7 meeting at this time.

5. E-mail from Jake Cormier re: web site

Councillor Wells will contact Jake Cormier to discuss a variety of items that would be helpful to be included in the new web site if it is possible. He wanted more information on the code, modules, ability to add extra modules, blog type system, posting of videos, and display type.

6. E-mail from the Township of Hamilton requesting support of their resolution to encourage the government to work with stakeholders to enhance the liability and trespass provisions of Bill 100 – Supporting Ontario Trails Act

15-132 Moved by Councillor Wells

Seconded by Councillor Moore

THAT the Village of Hilton Beach council support the resolution from the Township of Hamilton to encourage the government to work with stakeholders to enhance the liability and trespass provisions of Bill 100 – Supporting Ontario Trails Act.

CARRIED.

**CORRESPONDENCE (Receive and File)**

1. Letter from Ministry of Municipal Affairs and Housing re: legislative review comments/feedback on the Municipal Elections Act, Municipal Conflict of Interest Act, City of Toronto Act and the Municipal Act
2. Letter from Rural Ontario Municipal Association requesting the government to change the OCIF grant program to provide 100% funding by allocation and to increase the OCIF fund

15-133 Moved by Councillor Duma

Seconded by Councillor Davey

THAT the letter from the Ministry of Municipal Affairs and the Rural Ontario Municipal Association, be received and filed.

CARRIED.

**NEW BUSINESS**

1. Water and Sewer Newsletter – September, 2015

The newsletter was circulated to the water and sewer users to confirm the rate increases; provide information on a possible grant that may be available towards the rehabilitation of necessary capital items in the Water Treatment Plant and to request contact information from the users in the event a boil water advisory is issued in the future.

2. Copy of the St. Joseph Island Official Plan

A copy of the Official Plan was provided to Council for their review and comment.

3. Preparation of Tenders for various services

Council decided to tender the snow plowing of parking lots. They are also requesting equipment rates from local contractors which could be used when future work is required in Public Works or the Landfill.

4. Fire Department Budget 2015

Councillor Wells noted that a long range plan is required for the Hilton Union Fire Department which needs to be discussed at the next Fire Board meeting.

Councillor Duma submitted a letter of resignation from the Hilton Union Fire Department.

Mayor Hope commented that Councillor Duma has represented the Village well and is passionate in his views. He requested that the resignation be rescinded. The other Council members also requested that he reconsider. Councillor Duma declined

15-134 Moved by Councillor Wells  
Seconded by Councillor Davey  
THAT the Revised Budget for the Hilton Union Fire Department, be approved.  
CARRIED.

15-135 Moved by Councillor Wells  
Seconded by Councillor Davey  
THAT the Hilton Beach Council requests that Hilton Union Fire Department Chair and Vice Chair and the Fire Chief and Deputy Chief hold an informal meeting at the Village office to discuss long term planning.  
CARRIED.

5. Workshop on Collecting Receivables/Small Claims Court

15-136 Moved by Councillor Moore  
Seconded by Councillor Duma  
THAT Clerk Peggy Cramp attend the Full Day Workshop on Collecting Receivables and Ontario Small Claims Court.  
CARRIED.

**MAYOR/COUNCILLOR ITEMS**

The following items were brought forward by the Mayor and Council members:

- There are some unkept properties that require attention in the Village;
- A stop sign is required adjacent to the Dry Dock restaurant;
- Boaters from the Sault were very impressed with the Marina Attendant. They expressed concerns regarding the wi-fi not working properly;
- A diagram and plan were to be submitted for the ball field prior to any work commencing.
- Some residents were upset with the fire ban being put in place. They were advised that it was done for the protection of all residents.
- Superintendent Tanya Alexander is to be advised of a plugged culvert.
- A quotation should be obtained regarding the washrooms at Forbes Park. It was suggested that other options should be considered such as connection to the water and sewer system or using a port-a-potty.
- The Village boat has been repaired but it is not in good condition.
- Haul-out will be taking place in October.
- The Golden Helmets will be performing for the Village again. The Fire Department will do the same as they have done the previous time.
- There are concerns expressed by the Landfill Attendants that there continues to be items dropped off at the landfill after hours that are not household garbage; and these companies should be paying the tipping fees.

**CLOSED MEETING**

- Identifiable individuals

15-137 Moved by Councillor Moore  
Seconded by Councillor Wells  
THAT the Village of Hilton Beach Council move into a closed meeting to consider the following subject matter: personal matters about an identifiable individual, including municipal or local board employees.  
CARRIED.

15-138 Moved by Councillor Davey  
Seconded by Councillor Wells  
THAT the Village of Hilton Beach Council reconvene to the open meeting.  
CARRIED.

**BY-LAWS**

1. By-law No. 1124, being a by-law to authorize the processes for the collection of overdue municipal property taxes for the Village of Hilton Beach

15-139 Moved by Councillor Duma  
Seconded by Councillor Moore  
THAT By-law No. 1124, being a by-law to authorize the processes for the collection of overdue municipal property taxes for the Village of Hilton Beach, be approved.

CARRIED.

2. By-law No. 1125, being a by-law to authorize the collection of water and wastewater services for the Village of Hilton Beach

15-140 Moved by Councillor Duma  
Seconded by Councillor Davey  
THAT By-law No. 1125, being a by-law to authorize the collection of water and wastewater services for the Village of Hilton Beach, be approved.

CARRIED.

3. By-law No. 1126, being a by-law for the appointment of officers and to fix salaries, wages and honorariums for the year 2015

15-141 Moved by Councillor Moore  
Seconded by Councillor Wells  
THAT By-law No. 1126, being a by-law for the appointment of officers and to fix salaries, wages and honorariums for the year 2015, be approved.

CARRIED.

15-142 Moved by Councillor Davey  
Seconded by Councillor Moore  
THAT the pay for the following employees be increased by 1% retroactive to January 1, 2015:

- Deputy Clerk-Treasurer;
- Janitor;
- Road/Grounds Superintendent.

CARRIED.

4. By-law No. 1127, being a by-law to enter into an Agreement with JM Longyear International, LP – Timber Purchase Contract (Landfill)

15-143 Moved by Councillor Duma  
Seconded by Councillor Wells  
THAT By-law No. 1127, being a by-law to enter into an Agreement with JM Longyear International, LP – Timber Purchase Contract (Landfill), be approved.

CARRIED.

5. By-law No. 1128, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including September 9, 2015

15-144 Moved by Councillor Moore  
Seconded by Councillor Davey  
THAT By-law No. 1128, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including September 9, 2015, be approved.

CARRIED.

## **ADJOURNMENT**

15-145 Moved by Councillor Davey  
Seconded by Councillor Wells  
THAT the Village of Hilton Beach Council adjourn to meet again on October 21, 2015 or at the call of the Mayor.

CARRIED.

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Mayor Robert Hope

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Clerk Peggy Cramp