

# INCORPORATED VILLAGE OF HILTON BEACH

## MINUTES

### Council Meeting – December 7, 2016

7:00 p.m. – Council Chambers, Hilton Beach Municipal Office  
3100 Bowker Street, Hilton Beach, Ontario

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The meeting was called to order at 7:00 p.m. Present were Mayor Hope and Councillors Moore, Wells and Bailey Meeks.

#### MINUTE OF SILENCE

- In Memory and to Honour former Mayor Wilfred Stevens

There was a minute of silence in memory of and to honour former Mayor Wilfred Stevens for his 27 years of distinguished service and outstanding leadership as Mayor and Councillor.

#### DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

#### DELEGATIONS

None at this time

#### ADOPTION OF MINUTES

1. Council Meeting minutes of November 9, 2016

16-191 Moved by Councillor Wells

Seconded by Councillor Moore

THAT the minutes of the Council meeting of November 9, 2016, be adopted as presented.  
CARRIED.

2. Special Council Meeting minutes of November 16, 2016

16-192 Moved by Councillor Bailey Meeks

Seconded by Councillor Wells

THAT the minutes of the Special Council meeting of November 16, 2016, be adopted.  
CARRIED.

#### VOUCHERS

1. Total Voucher for the month of November in the amount of \$73,415.27

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Municipal Waste & Recycling – October - \$1,356.00; Algoma District Services Administration Board – November - \$5,997.42; Batman Plumbing - \$2,397.56; Ministry of Finance – OPP - \$3,206.00; Township of Hilton – road/landfill services – Jan-June - \$6,000.00; Bell Canada - \$1,819.85; Algoma Power - \$4,280.30; Craft show radio/Clippings ads - \$590.99; Ontario Clean Water Agency – additional services - \$1,823.56; MSO Construction – Ringham Street surface treatment - \$8,108.54; Gilbertson Enterprise – Ringham Street – gravel - \$1,533.13; Ontario Clean Water Agency – water/sewer operations - \$8,702.37.

16-193 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council authorize the payment of Voucher #16-11 in the amount of \$73,415.27.

CARRIED.

#### MISCELLANEOUS REPORTS

1. Report from Clerk-Treasurer

- The snow plowing of the lower portion of Birch Street was discussed. No action will be taken at this time as the road is seasonal and it is not up to an acceptable standard resulting in safety and liability issues.

## Council Meeting of December 7, 2016

- The repairs and maintenance to the generator was completed.
- Various plumbing repairs and maintenance were completed.

16-194 Moved by Councillor Wells

Seconded by Councillor Moore

THAT CEMC Jerry Shields, Mayor Hope and Clerk Peggy Cramp be appointed to the Emergency Management Program Committee; and that CEMC Jerry Shields be appointed as Chair of the Committee.

CARRIED.

16-195 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the municipal office be closed on Friday, December 23 and re-open on Tuesday, January 3, 2017.

CARRIED.

16-196 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Landfill be closed on Christmas Day and New Year's Day and that it be open on Monday, December 26, 2016 (Boxing Day) and Monday, January 2, 2017 from 12 Noon to 4 p.m.

CARRIED.

16-197 Moved by Councillor Wells

Seconded by Councillor Bailey Meeks

THAT the winter hours at the landfill be changed on Sundays to 12 Noon to 4 p.m. effective December 17, 2016.

CARRIED.

2. Financial Report as of November 30, 2016

Received as information

**MINUTES OF COMMITTEES/BOARDS**

1. Hilton Beach Recreation Committee meeting minutes of November 14, 2016

16-198 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the minutes of the Hilton Beach Recreation Committee of November 14, 2016, be adopted.

CARRIED.

**CORRESPONDENCE (Council Action)**

1. E-mail from Carlo DiCandia, Algoma Financial Group re: 2017 Municipal Insurance Quotation

16-199 Moved by Councillor Wells

Seconded by Councillor Moore

THAT the 2017 municipal insurance quotation from JLT Canada in the amount of \$34,953, be approved.

CARRIED.

2. E-mail from Ontario Command for the Royal Canadian Legion re: request for donation towards the Military Service Recognition Project and e-mail from Carol Trainor suggesting a joint donation from the 4 municipalities on the Island

No action was taken on this item.

3. Letter from the Ministry of Finance re: 2017 Ontario Municipal Partnership Fund (OMPF)

16-200 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the announcement relating to the funding through the Ontario Municipal Partnership Fund, be referred to the 2017 budget.

CARRIED.

**NEW BUSINESS**

1. Landfill – Christmas and New Year hours – and – winter hours

The landfill hours were dealt with under the Report from Clerk-Treasurer section.

**MAYOR/COUNCILLOR ITEMS**

1. Community Safety Zone

16-201 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the proposed Community Safety Zone public input survey, be approved; and be placed on-line and be sent to residents using the bulk mail service.

CARRIED.

**ADJOURN TO CLOSED MEETING**

16-202 Moved by Councillor Meeks

Seconded by Councillor Wells

THAT the Village of Hilton Beach Council move into a closed meeting at 9:17 p.m. to consider the following subject matter: personal matters about an identifiable individual, including municipal or local board employees.

CARRIED.

**RECONVENE TO REGULAR COUNCIL**

16-203 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council reconvene to the open meeting at 9:40 p.m.

CARRIED.

**COUNCIL APPOINTMENT**

16-204 Moved by Councillor Moore

Seconded by Councillor Wells

THAT Debbie Shaughnessy be appointed as a Council member for the Village of Hilton Beach.

CARRIED.

**BY-LAW**

1. By-law No. 2016-25, being a By-law for the legal appointment of officers and servants for the Incorporated Village of Hilton Beach for the year 2016 and to fix their salaries, wages and honorariums for the year 2016

16-205 Moved by Councillor Bailey Meeks

Seconded by Councillor Wells

THAT By-law No. 2016-25, being a By-law for the legal appointment of officers and servants for the Incorporated Village of Hilton Beach for the year 2016 and to fix their salaries, wages and honorariums for the year 2016, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 7<sup>th</sup> day of December, 2016.

CARRIED.

2. By-law No. 2016-26, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 7<sup>th</sup> day of December, 2016.

16-206 Moved by Councillor Wells

Seconded by Councillor Bailey Meeks

THAT By-law No. 2016-26, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 7<sup>th</sup> day of December, 2016, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 7<sup>th</sup> day of December, 2016.

CARRIED.

**ADJOURNMENT**


16-207 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council adjourn at 10:03 p.m. to meet again on January 11, 2017 or at the call of the Mayor.

CARRIED.

  
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Mayor Robert Hope

  
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Clerk Peggy Cramp