

INCORPORATED VILLAGE OF HILTON BEACH

**FINANCE/ADMINISTRATION
MINUTES**

May 25, 2017

**7:00 p.m. – Council Chambers, Hilton Beach Municipal Office
310 Bowker Street, Hilton Beach, Ontario**

Mayor Hope and Councillors Moore, Wells, Bailey Meeks and Shaughnessy were present for the Finance/Administration Committee meeting.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

MISCELLANEOUS REPORTS

1. 2017 budget – second draft

The second draft of the 2017 budget was reviewed in detail.

ESA Requirements for Upgrades to electrical panels and outlets on Marks Street

Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Electrical Safety Authority requirements be completed on Marks Street together with electrical outlets be approved at the cost of \$5,650.00 plus HST.

CARRIED.

Moved by Councillor Wells

Seconded by Councillor Shaughnessy

THAT the upgrades for the internet service be approved at a cost of \$5,757.00 plus HST.

CARRIED.

Moved by Councillor Moore

Seconded by Councillor Shaughnessy

THAT the flag pole at the Village garden circle, be replaced.

CARRIED.

2. Recreation Committee & Special Events profit for 2016 – transferred to reserves

The following Transfers to Reserves were approved based on the profits made by the Recreation Committee and Special Events:

- Recreation Reserve - \$4,261.89; and
- Special Events Reserve - \$4,941.54.

Other Transfers to Reserves include:

- Working Fund Reserve - \$10,000.00;
- Community Hall Reserve - \$715.00;
- Library Reserve – 2,525.00;
- Jail Reserve - \$1,315.00;
- Water/Sewer Reserve - \$11,000.00

3. Algoma Public Health – 2017 Municipal Levy

The 2017 Algoma Public Health Municipal Levy of \$4,757.00 has been incorporated into the budget.

4. Dr. H. S. Trefry Memorial Centre – request for donation

A donation in the amount of \$267.00 to the Dr. H. S. Trefry Memorial Centre has been incorporated into the budget.

5. Hilton Union Fire Department – budget

Moved by Councillor Moore

Seconded by Councillor Wells

THAT the Village of Hilton Beach Council approve the Hilton Union Fire Department 2017 budget at a cost to the Village of Hilton Beach of \$26,612.00.

CARRIED.

6. Hilton Union Library Board – budget

Moved by Councillor Shaughnessy

Seconded by Councillor Wells

THAT the Village of Hilton Beach Council approve the Hilton Union Public Library 2017 budget at a cost to the Village of Hilton Beach of \$10,324.17.

CARRIED.

7. St. Joseph Island Museum Board – budget

Moved by Councillor Wells

Seconded by Councillor Moore

THAT the 2017 budget of the St. Joseph Island Museum Board, be accepted; and that the Village portion of \$1,503.00 be approved for payment.

CARRIED.

8. St. Joseph Island Planning Board – budget

The St. Joseph Island Planning Board budget amount allocated to the Village of Hilton Beach of \$762.70 was incorporated into the budget.

9. Algoma District Services Administration Board – budget summary – allocations

The Algoma District Services Administration Board 2017 municipal levy in the amount of \$71,967.00 was incorporated into the budget.

10. Long Term Capital Plan for Water and Sewer

Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Hilton Beach Capital and Maintenance projections for 2016 – 2025 as prepared by Ontario Clean Water Agency, be approved; and that the Asset Management Plan be adjusted, as required.

CARRIED.

11. Other Budget Items

Other items discussed included:

- More advertising is required for the Marina and Community Hall. Social media should be used where possible and Facebook pages should be set up for each.
- A response is required regarding whether or not the CWWF grant has been approved.
- Programmable thermostats are required for the Community Hall – the type with an access code. Further discussion is required regarding the consideration of closing the Community Hall from January – March beginning in 2018 due to the high expenses. A discussion on this matter with the Lion's Club is also required.
- If more light is required for Community Night, solar lights can be purchased at a reasonable price through Amazon.
- Marina internet – the password will require changing on a weekly basis, if possible.
- Speak with the Auditor to see if he would be able to meet with Council prior to June 14 and then again on June 14 for a public meeting.
- The spreadsheet showing the profits for Recreation should itemize the General Recreation Expense as it includes the projects completed by Recreation.
- Check on the distribution of costs by Algoma Health
- The plumber is to check the pipe under the library.

ADJOURN TO CLOSED MEETING

- Personal matters about an identifiable individual;

Moved by Councillor Shaughnessy

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Finance/Administration Committee move into a closed meeting at 9:13 p.m. to consider the following subject matter: personal matters about an identifiable individual.

CARRIED.

RECONVENE TO REGULAR COUNCIL

Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Village of Hilton Beach Finance/Administration Committee reconvene to the open meeting at 10:23 p.m.

CARRIED.

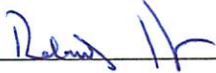
MAYOR/COUNCIL ITEMS

Items discussed include the following:

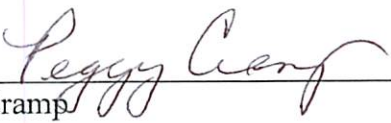
- Two letters of support have been received for the proposed Community Safety Zone from MPP Mike Mantha and from the O.P.P.
- Potholes are to be filled on Bowker Street and the top of South Street
- Further information is required regarding new regulations governing ATV's, particularly whether or no a by-law is required to permit them on Village roads.
- Further discussion is required regarding the rubber marks on the roads indicating speed and swerving of a vehicle.

ADJOURNMENT

The meeting adjourned at 10:32 p.m.



Mayor Robert Hope



Clerk Peggy Cramp