

INCORPORATED VILLAGE OF HILTON BEACH

MINUTES

Council Meeting – October 11, 2017

5:00 p.m. – Council Chambers, Hilton Beach Municipal Office

3100 Bowker Street, Hilton Beach, Ontario

The meeting was called to order at 7:00 p.m. Present were Mayor Hope and Councillors Moore, Bailey Meeks and Shaughnessy. Councillor Wells was absent with notification.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

DELEGATIONS

None

SITE VISITS

- Marina

Items inspected and discussed were as follows:

- Docks D and E have wooden boat tie areas that are no longer used as all boats are able to tie up to cleats. Council agreed that the wooden 4 x 4's could be removed from the docks;
- The Marina Manager has been removing and replacing dock boards on an ongoing basis but she has found that there is some dock joist rot, mainly on Docks D and E – Gardiner is to inspect to determine how this can be repaired;
- One of the lighting pedestals adjacent to the boardwalk needs to be re-attached – and some of the lights are not working even with new bulbs – electrician is to check in spring;
- The boardwalk wood is beginning to deteriorate – replacements will be required on an ongoing basis;
- The Marina Manager is to check to see what other marinas have relating to policies and procedures;
- Boardwalk hedge gardens should be redone or removed – work to be done as time permits;
- The rock area at the shoreline is eroding in front of the marina building and the shed – Gardiner Marine is to be requested to look at it to see what can be done to prevent further erosion;
- Washrooms and lobby need to be painted as time permits;
- The marina building and shed need to be re-stained – this will be considered at budget time;
- There are a few finger docks that have twisted – Gardiner Marine is to repair in the spring before the sailboats go in;
- A mast hoist inspection is required and repairs to the mast hoist include a new pulley, stronger winch and the top bar needs to be straightened out and a plate welded on – the Marina Manager is to check to see how much crane time would be needed and this work should be completed next season;
- Windows in the marina building need to be inspected and repaired as necessary.

- Roads/Drainage issues

Items inspected and discussed were as follows:

- Doug McRae met on-site to discuss the water drainage issues on Birch Street. More ditching is required at the top portion of Birch Street. It is suggested that a new culvert be placed on an angle across Hwy.548 to pick up the water from Birch Street, bring it to the opposite side of the road where it meets the ditched area.
- Drainage issue adjacent to McCarty property – Road Superintendent Tanya Alexander will re-direct the water to go to the ravine next to the McCarty property and will repair the driveway.
- Drainage issue adjacent to Island Villa – an engineer will be required to review the drainage issue and make recommendations.

ADOPTION OF MINUTES

1. Council Meeting minutes of September 20, 2017

17-148 Moved by Councillor Moore

Seconded by Councillor Shaughnessy

THAT the minutes of the Council meeting of September 20, 2017, be adopted as presented.

CARRIED.

VOUCHERS

1. Total Voucher for the month of September, 2017 in the amount of \$47,961.71

17-149 Moved by Councillor Bailey Meeks

Seconded by Councillor Shaughnessy

THAT the Village of Hilton Beach Council authorize the payment of Voucher #17-09 for September, 2017 in the amount of \$47,961.71.

CARRIED.

MISCELLANEOUS REPORTS

1. Report from Marina Manager Laura McRae

Items discussed were as follows:

- Consideration of ladders on the docks – the Marina Manager is to check to see if other marinas have them;
- Marketing of the Marina – more advertising is required to ensure that it is known that there are seasonal slips available and to bring more transient boaters to the Marina. Some of the ideas include: ensuring that the Michigan travel centre on I-75 have the Marina brochures; Add a page for Facebook; advertising in SooToday.com or radio station; distribution of Marina brochures to as many places as possible.
- An extra phone line should be considered as there are competing uses for the one phone line – the Marina Manager should check into wi-fi and the type of POS machine that we have at present.
- Consideration of an additional attendant – the Marina Manager could be able to spend more time on repairs and other required items if there was an additional attendant who would be available for customer service and cleaning.
- The Poker Run is being considered for July 28, 2018 which coincides with the Car Show.
- Consideration of membership with Dock Links;
- No parking signs in front of the ramp area;
- Welcome pamphlet for boaters;
- Consider boater packages to promote more transient dockage, eg. Week rate to be used for 7 days individually throughout the season;
- Consider classic boat show, possibly with Arts at the Dock;
- Check water heater in Mariner's Lounge – may need to be repaired or replaced;
- More use of patio and balcony.

2. Report from Clerk-Treasurer

Items discussed were as follows:

- Leroy Construction approved a 5% reduction of the watermain break invoice;
- A meeting has been confirmed with MPP Mike Mantha for Friday, October 13 at 4:30 p.m.;
- Emergency Management training and exercise have been confirmed for November 15, 2017 beginning at 6 p.m.;
- Fire Extinguisher Training and purchase of extinguishers for \$20.00 for residents was agreed to take place on October 21, 2017

17-150 Moved by Councillor Moore

Seconded by Councillor Shaughnessy

THAT the Hilton Beach Community Hall be closed from January to March, 2018 as a cost-saving measure.

CARRIED.

17-151 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the municipal office close for the Christmas Holidays beginning Friday, December 22, 2017 and returning on Tuesday, January 2, 2018.

CARRIED.

17-152 Moved by Councillor Shaughnessy

Seconded by Councillor Moore

THAT the Connection Plan for 3091 Hilton Road submitted by Troy Smith of Down the Line Electric be approved subject to the overhead line being at least 20 ft. above the road.

CARRIED.

17-153 Moved by Councillor Shaughnessy

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council accept the quotation from the Township of Hilton to complete the lowering and replacement of the culvert on First Street and associated ditching; and that the Village be responsible for all locates.

CARRIED.

MINUTES OF COMMITTEES/BOARDS

1. Hilton Beach Recreation Committee minutes of October 3, 2017

17-154 Moved by Councillor Bailey Meeks

Seconded by Councillor Shaughnessy

THAT the Hilton Beach Recreation Committee minutes of October 3, 2017, be adopted.

CARRIED.

2. Hilton Union Public Library Board minutes of June 12, 2017

17-155 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Hilton Union Public Library Board minutes of June 12, 2017, be received and filed.

CARRIED.

3. St. Joseph Island Museum Board draft minutes of September 25, 2017

17-156 Moved by Councillor Shaughnessy

Seconded by Councillor Bailey Meeks

THAT the St. Joseph Island Museum Board draft minutes of September 25, 2017, be received and filed.

CARRIED.

4. Huron North Community Economic Alliance minutes of June 15, 2017

17-157 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Huron North Community Economic Alliance update of June 15, 2017, be received and filed.

CARRIED.

CORRESPONDENCE (Council Action)

1. Correspondence from Ontario Provincial Police Municipal Policing Bureau regarding the 2018 Annual Billing Statement package

17-158 Moved by Councillor Moore

Seconded by Councillor Shaughnessy

THAT the correspondence from the Ontario Provincial Police Municipal Policing Bureau regarding the 2018 Annual Billing Statement package indicating that there will be an annual increase in 2018 of \$2,064.00, be received and filed.

CARRIED.

2. Letter from Cathy McCarty regarding drainage issue
3. Letter from Doug & Mary McRae regarding drainage issue

The above two items were dealt with during the site inspections.

4. Letter from Ontario Clean Water Agency regarding Project Management for CWWF projects

17-159 Moved by Councillor Shaughnessy

Seconded by Councillor Moore

THAT the proposal made by Ontario Clean Water Agency to be responsible for the project management of the Clean Water & Wastewater Fund Applications in the amount of \$9,304.00, be approved as set out in their letter of September 20, 2017.

CARRIED.

5. Letter from Ontario Clean Water Agency regarding ESA inspections of Water Treatment plant and Wastewater Treatment plant

17-160 Moved by Councillor Bailey Meeks

Seconded by Councillor Shaughnessy

THAT arrangements be made to repair or replace the damaged electrical equipment in the waste water pumping station in accordance with the site visit report by the Electrical Safety Authority; and further that the roof be repaired.

CARRIED.

CORRESPONDENCE (Resolutions from Others)

1. E-mail from Municipal of East Ferris re: proposed changes to tax rules, particularly for Small and Medium Enterprises.

17-161 Moved by Councillor Shaughnessy

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council support the resolution from the Municipality of East Ferris regarding proposed changes to tax rules, particularly for Small and Medium Enterprises.

CARRIED.

2. Resolution from ROMA (Rural Ontario Municipal Association) re: supporting AMO (Association of Municipalities of Ontario) to increase the provincial portion of the HST by 1% to secure a new source of revenue to help fund critical municipal services like roads, bridges, transit, clean water and other services.

17-162 Moved by Councillor Shaughnessy

Seconded by Councillor Bailey Meeks

THAT the resolution from ROMA (Rural Ontario Municipal Association) to support AMO (Association of Municipalities of Ontario) to increase the provincial portion of the HST by 1% to secure a new source of revenue to help fund critical municipal services like roads, bridges, transit, clean water and other services, be received and filed.

CARRIED.

NEW BUSINESS

1. Tender for snow plowing of Village parking lots

17-163 Moved by Councillor Bailey Meeks

Seconded by Councillor Shaughnessy

THAT the tender for the snow plowing of Village parking lots from Desjardin Construction Ltd., be accepted.

CARRIED.

MAYOR/COUNCILLOR ITEMS

Items discussed were as follows:

- The Lion's Club will tentatively meet with Council at the December meeting;
- Items to be discussed with MPP Mike Mantha include asphalt vs. surface treatment for Hwy. 548 and the double standard with them requiring asphalt for the repair; sewer and water tax burden; need for high speed internet;
- Consider the cutting of trees around the Boardwalk for next year;
- Gravel has been stockpiled on the Community Hall property; excess gravel can be sold;
- The Marina Manager may stay on for the next month to complete dock work and promotional items;
- The landfill gates should be painted.

BY-LAW

1. By-law No. 2017-21, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 11th day of October, 2017.

17-164 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT By-law No. 2017-21, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 11th day of October, 2017, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 11th day of October, 2017.

CARRIED.

ADJOURNMENT

17-165 Moved by Councillor Shaughnessy

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council adjourn at 10:55 p.m. to meet again on November 8, 2017 or at the call of the Mayor.

CARRIED.

Mayor Robert Hope

Clerk Peggy Cramp