

# INCORPORATED VILLAGE OF HILTON BEACH

## MINUTES

### Council Meeting – January 10, 2018

7:00 p.m. – Council Chambers, Hilton Beach Municipal Office  
3100 Bowker Street, Hilton Beach, Ontario

The meeting was called to order at 7:00 p.m. Present were Mayor Hope and Councillors Moore, Wells, Bailey Meeks and Shaughnessy.

#### DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

#### DELEGATIONS

1. Sandy Gardiner. Gardiner Marine  
Re: Erosion damage adjacent to shed and Marina building

Mr. Gardiner indicated that the wave action at the entrance to the marina is undermining the sheet piling, gas docks and shed and office area. At the west side of the gas tanks, the rip rap is washing into the lake and it has been increasing substantially with the wind storms that have occurred over the last couple of years. In front of the building, it is even worse with the fill gone and only remnants left. It is eroding under the patio area. To correct the situation, there would be a need for a barge, excavator, geo-textile fabric, 12" rip rap to fill in the area that has eroded and create a 2:1 slope. It would end up much like the breakwall. The overall cost could be up to \$25,000. The work cannot be done until the ice is out of the basin and half loads could also present a problem. The dock would not have to be moved. Approvals would be required from the Ministry of Natural Resources and the Department of Fisheries and Oceans. This should not be an issue as it is a restoration only. The costs could be reduced if the rip rap was purchased directly from a contractor. Council will consider the requirements and timing during the budget deliberations.

2. Tom Desjardin  
Re: Replacement of buildings in Hilton Beach Tourist Park

Mr. Desjardin was present to discuss the requirements for the replacement of a couple of their cottages in the Tourist Park. He requires information on the setbacks from the waterfront and any other criteria that would need to be considered prior to obtaining a building permit. He is considering building this summer/winter. The cottages would be one storey and possibly a bit larger. Further details will be provided and information obtained from the building inspector.

3. Bethany Higgins  
Re: Hilton Beach Farmers' Market

Bethany Higgins was present to discuss the Farmers' Market for the coming season. She would like to begin moving forward and preparing for the market and vendors should begin applying at this time. She would like to consider what should be done for this year and also the broader, long term vision. It is the only market on the Island at this time and the long term vision should be for it to be a destination and an experience. It should be a gathering place and a vibrant, healthy place to visit. She updated Council on various ideas that were shared by vendors last year. It was agreed that the waterfront should be considered for the tent beginning this year. It should run until the end of September. More signage is needed. Consideration would be given to opening on Special events days. A fridge and freezer will be available for the vendors and washrooms are available close by. The flea market did not work. Further details are required regarding the role of the Coordinator. An ad is to be placed in the Island Clippings for vendors. Applications must be completed and it would be helpful for there to be a small Committee to make decisions on the applications and to deal with other matters that arise. Regulations are needed and criteria for those making application must be finalized.

#### ADOPTION OF MINUTES

1. Council Meeting minutes of December 13, 2017

18-01 Moved by Councillor Shaughnessy  
Seconded by Councillor Bailey Meeks

THAT the minutes of the Council meeting of December 13, 2017, be adopted as amended.

CARRIED.

**VOUCHERS**

1. Total Voucher for the month of December, 2017 in the amount of \$85,089.42

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Algoma District Services Administration Board – Dec. 2017 - \$6,094.58; McDougall Energy – propane – hall/office - \$1,232.44; Algoma Public Health - \$4,757.00; Ontario Clean Water Agency – regular maintenance - \$5,892.32; Ontario Clean Water Agency – watermain repair - \$1,545.00; Algoma District School Board – 4<sup>th</sup> quarter - \$9,887.38; Flemings Trucking & Logging – Landfill maintenance - \$2,373.00; Algoma Power - \$3,843.64; Bell Canada - \$872.93; Ministry of Finance – OPP – Oct. 2017 - \$3,619.00; Municipal Waste & Recycling – Nov. & Dec. 2017 - \$2,712.00; and Ontario Clean Water Agency – operating water/sewer - \$8,876.42

18-02 Moved by Councillor Shaughnessy

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council authorize the payment of Voucher #18-01 for January, 2017 in the amount of \$85,089.42.

CARRIED.

**MISCELLANEOUS REPORTS**

1. Report from Clerk-Treasurer

The following items were discussed:

- Checklist for daily inspections during the winter months was confirmed and need for heaters during severe cold weather. Consider draining kitchen area for next winter. Consideration should be given to pipe wrap and placing bales of hay on one side of the building.
- The ice rink will not be prepared and maintained this year as volunteers are unavailable;
- Landfill notices are to be sent with the minutes to residents to set out rules and regulations as required by MOE and letters are to be sent to key holders to ensure that they are aware of all requirements;
- Electrical work is required for streetlights, ballasts at the hall and office, and to correct electrical hazards at the sewage pumping station;
- Tom Desjardin Construction will clear the snow around the hydrants;
- The dirt on the ball diamond has been removed by C. Burton;
- Updated pricing and WSIB and insurance requirements for contractors is required

**MINUTES OF COMMITTEES/BOARDS**

None

**CORRESPONDENCE (Council Action)**

1. Letter from Bill Brake, A/Field Unit Superintendent, Northern Ontario, Parks Canada re: 10 year management plan for Fort St. Joseph National Historic Site

The plan was received and filed.

2. Letter from Ministry of Finance re: important decisions for the 2018 taxation year related to municipal flexibility in setting municipal property tax policy and education property tax rates.

18-03 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council submit a notification to the Ministry of Finance to indicate that the Village of Hilton Beach is discontinuing the business vacancy rebate and reduction programs as most businesses fall under the seasonal property designation and are not entitled to the rebates or reductions.

CARRIED.

**3. 2017 Management Review Minutes for the Drinking Water Quality Management System**

18-04 Moved by Councillor Wells

Seconded by Councillor Shaughnessy

THAT the 2017 Management Review Minutes for the Drinking Water Quality Management System as undertaken by Ontario Clean Water Agency for the period December 28, 2016 – October 13, 2017, be accepted.

CARRIED.

4. Letter from Ministry of Community Safety and Correctional Services re: expansion to the Ontario Naloxone Program to provide access to police and fire services.
5. Letter from Stewardship Ontario re: increase of payments to municipalities for Municipal Blue Box Recycling

Items 4 and 5 were received and filed.

**6. Inspection Report by Ministry of the Environment and Climate Change for the Hilton Beach Wastewater Treatment Plant**

18-05 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Hilton Beach Water Pollution Control Plant (WPCP) inspection of the waste water treatment plant and pumping station indicating that there are no action items that were identified as a result of the Ministry of Environment inspection, be received and filed.

CARRIED.

7. Living Safely and Living Well with Dementia presented by the Alzheimer Society is scheduled for Thursday, January 25, 2018 – 2:30 p.m. – 3:15 p.m. – or – 7:00 p.m. – 8:15 p.m. at the Old Town Hall, Richards Landing

18-06 Moved by Councillor Shaughnessy

Seconded by Councillor Wells

THAT the poster for the upcoming ‘Living Safely and Living Well with Dementia’ public education seminar on Thursday, January 25, 2018, be included with the minutes to residents of the Village and posted.

CARRIED.

**CORRESPONDENCE (Receive and File)**

1. Letter from Minister of Finance Charles Sousa re: implementation of the legalization of cannabis
2. E-mail from Clerk Val Obarymskyj re: passing on thanks to the Village for use of community hall for the annual Firefighters’ Christmas dinner
3. CWWF Program extension – timing for completion of projects has been extended to March 31, 2020.
4. New requirements for Asset Management Planning
5. Letter from the Ministry of Municipal Affairs re: amendments to allow local municipalities to regulate the location and number of payday loan establishments
6. E-mail from Lavera Crack re: Transportation Work Team’s efforts (Rural Health Hub Sub-Committee)
7. Letter from Clerk-Treasurer Robert P. MacLean re: application through the new Community Transportation Grant Program
8. Letter from MPP Ernie Hardeman re: recently released Ontario PC Platform – People’s Guarantee
9. Huron North Community Economic Alliance re: vision for regional prosperity

Items 1 – 9 were received and filed.

**NEW BUSINESS**

1. Hilton Beach Farmers’ Market

18-07 Moved by Councillor Moore

Seconded by Councillor Wells

THAT Bethany Higgins be appointed as the Farmers’ Market Co-ordinator; and that an ad be placed in the Island Clippings for Vendors.

CARRIED.

18-08 Moved by Councillor Bailey Meeks

Seconded by Councillor Shaughnessy

THAT the Farmers' Market Committee be established and the following persons be appointed to it:

- Bethany Higgins, Chairperson;
- Councillor John Wells
- Councillor Julie Moore
- Councillor Debbie Shaughnessy (Alternate).

CARRIED.

### **MAYOR/COUNCILLOR ITEMS**

The following items were discussed:

- A trash can is required next to the sand bin near the steps to the waterfront centre;
- The railing at the stairs to the waterfront centre has been broken and needs to be repaired;
- Accessibility grants are needed to assist with entrance to the waterfront centre;
- The OPP are to be notified of concerns regarding break and enters and calls for service in the Village;
- A Lake Huron fish tournament is being organized by a group and there would be a need for boat slips and ramp in September. Council felt that this would be a good event to attract to this area.
- Painting of the washrooms and hallway is required at the municipal office and photographs in the hall way should be placed in photo albums or be framed;
- Various items are required for the Council Chambers including a white board and clock;
- A date is to be scheduled for March or April for a long term planning exercise.

### **BY-LAW**

1. By-law No. 2018-01, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 10<sup>th</sup> day of January, 2018.

18-09 Moved by Councillor Moore

Seconded by Councillor Wells

THAT By-law No. 2018-01, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 10<sup>th</sup> day of January, 2018, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 10<sup>th</sup> day of January, 2018.

CARRIED.

### **ADJOURNMENT**

18-10 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council adjourn at 10:04 p.m. to meeting again on February 14, 2018 or at the call of the Mayor.

CARRIED.

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Mayor Robert Hope

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Clerk Peggy Cramp