

**INCORPORATED VILLAGE OF HILTON BEACH**

**MINUTES**

**Council Meeting –August 28, 2019**

**7:00 p.m. – Council Chambers, Hilton Beach Municipal Office**  
3100 Bowker Street, Hilton Beach, Ontario

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The meeting was called to order at 7:00 p.m. Present were Mayor Hope and Councillors Davison, Moore and Bailey Meeks.

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**DELEGATIONS**

1. Mike Trainor, President, St. Joseph Island Lion's Club  
Re: Hall Access and Keys

19-103 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council provide four keys to the Community Hall for Lion's Club members.

CARRIED

**ADOPTION OF MINUTES**

1. Council Meeting minutes of July 10, 2019

19-104 Moved by Councillor Davison

Seconded by Councillor Moore

THAT the minutes of the Council meeting of July 10, 2019, be adopted as presented.

CARRIED

2. Council Meeting minutes of July 29, 2019 – budget

19-105 Moved by Councillor Bailey Meeks

Seconded by Councillor Davison

THAT the minutes of the Special Council meeting of July 29, 2019, be adopted as presented.

CARRIED

**VOUCHERS**

1. Total Voucher for the month of July, 2019 in the amount of \$142,383.01

19-106 Moved by Councillor Moore

Seconded by Councillor Davison

THAT the Village of Hilton Beach Council authorize the payment of Voucher #19-07 for July, 2019 in the amount of \$142,383.01

CARRIED

**MISCELLANEOUS REPORTS**

## 1. Report from Clerk-Treasurer

Items discussed were as follows:

- The snow plowing of parking lots will be tendered;
- Agreements are to be prepared for C. Burton Construction to snow plow Village roads for a one year period;
- The propane tank at the Waterfront Centre is to be moved to an accessible area prior to winter and the tank is to be increased in size;
- Improvements have been made to the bricked area in front of the Waterfront Centre with new chairs, barbecues and picnic tables;
- The students have improved the marina Instagram and Facebook pages.
- At least 12 new transient boats have come to the marina as a result of advertising in the Great Lakes Loop so this will continue for another year;
- Consideration will be given to use the old piano at the Community Hall near Mariner's Lounge for entertainment;
- Welcome Baskets will be given to new residents in the Village;
- Community Night was successful and the new Community Night Committee was very pleased with all of the donations and help from the community;
- The South Street drainage has been discussed with Gilbertson's and various solutions will be considered – more pricing and scope of work is to be determined;
- The Community Safety Zone for Hwy 548 through the Village is nearing its final approval stages;
- Council agreed that vinyl flooring would be preferable for replacement of the water-damaged rugs in the basement of the Community Hall and additional related costs will be paid.
- Unit #3 in the waterfront centre can be rented for storage of a variety of small boating items for the winter such as dinghies.

**MINUTES OF COMMITTEES/BOARDS**

## 1. Minutes of the Recreation Committee meeting minutes of June 13, 2019

19-107 Moved By Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the minutes of the Recreation Committee meeting of June 13, 2019, be adopted.

CARRIED

## 2. Minutes of the Recreation Committee meeting minutes of July 23, 2019

19-108 Moved by Councillor Davison

Seconded by Councillor Bailey Meeks

THAT the minutes of the Recreation Committee meeting of July 23, 2019, be adopted.

CARRIED

## 3. Minutes of the Recreation Committee meeting minutes of August 12, 2019

19-109 Moved by Councillor Davison

Seconded by Councillor Moore

THAT the minutes of the Recreation Committee meeting of August 12, 2019, be adopted.

CARRIED

**CORRESPONDENCE (Council Action)**

1. News Release from Sault Ste. Marie Innovation Centre re: Vulnerable Persons Registry for support in emergencies
  - A by-law is being considered regarding the Vulnerable Persons Registry for the Village of Hilton Beach.
2. Ministry of Labour Field Visit Reports
  - This item was received and filed.

3. Community Safety and Well-Being Plan as required by the Ministry.

19-110 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

WHEREAS the Police Services Act was amended on January 1, 2019 mandating all communities in Ontario to adopt a Community Safety and Well-Being Plan by January 1, 2021;

AND WHEREAS an AMCTO Report entitled: "Bearing the Burden" identified the significant reporting burden that has been placed on municipal government;

AND WHEREAS, in 2018, the Honorable Steve Clark, Minister of Municipal Affairs and Housing stated that the Province understood the burden that reporting takes on municipalities and would develop and put in place a plan to reduce that burden;

AND WHEREAS municipalities have not seen much, if any, movement on reducing the reporting burden;

AND WHEREAS the requirement for implementing and maintaining Community Safety and Well-Being Plans increases the workload and reporting burden for all municipalities;

AND WHEREAS small municipalities across the Province carry an ever-increasing burden of reporting requirements, lack of staff, loss of property assessment, increasing infrastructure deficits and a host of other maladies;

AND WHEREAS the funding that could assist municipalities in addressing the new requirements in preparing and adopting Community Safety and Well-Being Plans was given to the Ontario Provincial Police;

AND WHEREAS the Ministry of the Solicitor General in partnership with the Canadian Municipal Network on Crime Prevention has developed a three-part course at a cost of \$225 which will require additional travel to a centralized location thereby increasing cost for municipalities;

AND WHEREAS the Province of Ontario continues to rely on local tax dollars for an increasing number of provincially mandated programs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Hilton Beach asks the Ministry of Community Safety and Correctional Services to reconsider the "one size fits all" requirement of the Safer Ontario Act and implement changes that would allow for a scalable model for Community Safety and Well-Being Plans;

AND THAT specifically with respect to the rural Algoma District municipalities along the north shore of Lake Huron, the Algoma District Services Administration Board be approached to assume the lead role in developing a Community Safety and Well-Being Plan;

AND THAT an appropriate level of funding be provided to assume the task of developing and maintaining Community Safety and Well-Being Plans

AND THAT a copy of this resolution be forwarded to the Ministry of Community Safety and Correctional Services, the Federation of Northern Ontario Municipalities, Rural Ontario Municipalities of Ontario and the Association of Municipalities of Ontario for further consideration and support.

CARRIED

4. Request from the Township of St. Joseph requesting support of their application to Rural Economic Development for a grant for their marina improvements

19-111 Moved by Councillor Davison

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach support the Township of St. Joseph in their application for a Rural Economic Development grant for their marina improvements.

CARRIED

**CORRESPONDENCE (Resolutions from Others)**

1. Resolution from Township of McKellar requiring certain conditions be met prior to any forced amalgamations

19-112 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the resolution from the Township of McKellar regarding their concerns with possible amalgamations being mandated by the Province of Ontario, be received and filed.

CARRIED

**CORRESPONDENCE (Receive and File)**

1. Letter from Hon. Steve Clark, Minister of Municipal Affairs & Housing re: Provincial Policy Statement Review – Draft policies
2. Letter from Hon. Jeff Yurek, Minister of Transportation re: Hwy. 548 Surface Treatment
3. Letter from Canadian Union of Postal Workers re: questions for political parties during 2019 Federal election.

The above three items were received and filed.

**NEW BUSINESS**

1. Council Vacancy – John Wells has moved and no longer meets the Council eligibility requirements as set out in the Municipal Act – resolution required to declare the seat vacant

19-113 Moved by Councillor Bailey Meeks

Seconded by Councillor Davison

THAT the Village of Hilton Beach Council hereby declares a Council seat to be vacant; and further that an ad be placed in the Island Clippings to request application from interested individuals.

CARRIED

2. Appointment of Council member to the Hilton Union Fire Board

19-114 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT Councilor Davison be appointed as the Council member to the Hilton Union Fire Board.

CARRIED

3. Winter Parking By-law – and – Year Round Parking By-law

19-115 Moved by Councillor Moore

Seconded by Councillor Davison

THAT a Winter Parking By-law be prepared for the Village of Hilton Beach to include the following stipulations:

- THAT the hours during which no vehicles are able to park on the road - 11 p.m. to 7 a.m.;
- THAT the proposed parking by-law be for the period November of one year until April 15 of the following year;
- THAT the by-law applies to all streets in the Village.
- THAT set fines be established to permit issuance of tickets;
- THAT vehicles be towed if the vehicle is interfering with snowplowing or otherwise.

CARRIED

19-116 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT a year-round parking by-law be established to prevent vehicles from impeding traffic.

CARRIED

4. Maintenance and Care of Land By-law – or – Property Standards By-law

19-117 Moved by Councillor Davison

Seconded by Councillor Moore

THAT a Maintenance and Care of Land By-law be prepared for the Village of Hilton Beach.

CARRIED

19-118 Moved by Councillor Moore

Seconded by Councillor Davison

THAT a Property Standards By-law be prepared for the Village of Hilton Beach to include maintenance for the interior and exterior of buildings as well as maintenance and care of properties.

CARRIED

5. Health and Safety Policy

19-119 Moved by Councillor Bailey Meeks

Seconded by Councillor Davison

THAT the Village of Hilton Beach Council adopt the updated Health and Safety Policy for the Village; and that the Policy be posted on the employee bulletin boards.

CARRIED

6. Workplace Violence Policy and Procedure

19-120 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council adopt the Workplace Violence Policy as well as the Violence in the Workplace program and procedures for dealing with any such workplace violence; and further that the Policies and Procedures be posted on the employee bulletin boards.

CARRIED

7. Island-wide Zoning By-law Amendment regarding Sea Cans

19-121 Moved by Councillor Bailey Meeks

Seconded by Councillor Davison

THAT the Village of Hilton Beach Council approves proceeding with a Zoning By-law amendment for all Island municipalities to impose a consistent approach for the use and placement of storage containers in various zones.

CARRIED

**MAYOR/COUNCILLOR ITEMS**

Items discussed were as follows:

- A sign should be placed in the marina parking lot to indicate DAY USE ONLY for boat trailers and NO OVERNIGHT PARKING.
- The dryers in the process of being repaired.
- Two trees are to be checked behind the house at 3104 Marks Street to determine if they should be removed and who is responsible to do the work;
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**ADJOURN TO CLOSED MEETING**

- Personal matters about an identifiable individual;

19-122 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council move into a closed meeting at 10:29 p.m. to consider the following subject matter: personal matters about an identifiable individual.

CARRIED

**RECONVENE TO REGULAR COUNCIL**

19-123 Moved by Councillor Davison

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council reconvene to the open meeting at 10:35 p.m.

CARRIED

**BY-LAW**

1. By-law No. 2019-16, being a By-law to authorize an Agreement between the Incorporated Village of Hilton Beach and Sault Ste. Marie Innovation Centre, Acorn Information Solutions regarding the Vulnerable Persons Registry

19-124 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT By-law Number 2019-16, being a by-law to authorize an agreement between the Incorporated Village of Hilton Beach and Sault Ste. Marie Innovation Centre, Acorn Information Solutions regarding the Vulnerable Persons Registry, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 28<sup>th</sup> day of August, 2019.

CARRIED

2. By-law No. 2019-17, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 28<sup>th</sup> day of August, 2019.

19-125 Moved by Councillor Davison

Seconded by Councillor Bailey Meeks

THAT By-law No. 2019-17, being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including August 28, 2019, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 28<sup>th</sup> day of August, 2019

CARRIED


**ADJOURNMENT**

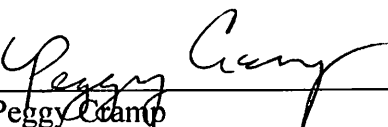
19-126 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council adjourn at 10:39 p.m. to meet again on September 11, 2019 or at the call of the Mayor.

CARRIED

  
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 Mayor Robert Hope

  
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 Clerk Peggy Camp