

INCORPORATED VILLAGE OF HILTON BEACH

MINUTES

Council Meeting –October 9, 2019

7:00 p.m. – Council Chambers, Hilton Beach Municipal Office
3100 Bowker Street, Hilton Beach, Ontario

The meeting was called to order at 7:00 p.m. Present were Mayor Hope, Councillors Davison, Bailey Meeks and Moore.

DECLARATION OF PECUNIARY INTEREST

None

DELEGATIONS

1. Marina Manager Laura McRae
Re: 2019 Marina Operations

Marina Manager McRae advised that the Ports magazine will be coming out next year and there is no cost to be in it. She will check out advertising costs.

Gardiner Marine has completed the erosion control work and it is a great improvement.

It was agreed to continue the 7-night Pass Card will continue for another year.

The store items have been very successful, particularly the new T-shirts.

She will continue to switch out dock boards and will work on the brochure for transients on the rainy days. The water will be turned off within the next week.

Capital budget items being considered for next year include an air conditioner and eavestroughs for the building.

ADOPTION OF MINUTES

1. Council Meeting minutes of September 11, 2019

19-139 Moved by Councillor Moore

Seconded by Councillor Davison

THAT the minutes of the Council meeting of September 11, 2019, be adopted as presented.
CARRIED

2. Council Meeting minutes of September 16, 2019

19-140 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the minutes of the Council meeting of September 16, 2019, be adopted as presented.
CARRIED

VOUCHERS

1. Total Voucher for the month of September, 2019 in the amount of \$71,046.61

19-141 Moved by Councillor Davison

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council authorize the payment of Voucher #19-09 for September, 2019 in the amount of \$71,046.61.

CARRIED

MISCELLANEOUS REPORTS

1. Report from Clerk-Treasurer

The following items were discussed:

- The front step and walkway at the Library need to be repaired;
- Library roofing is to be investigated. Quotes should be for both shingles and steel roofing.
- Dates are required for the Emergency Training and Exercise and it will be planned with the Township of St. Joseph.
- A letter has been prepared requesting financial assistance from the Lion's Club for some items in the Community Hall, as they had requested.
- Supplies for registration for the Vulnerable Persons Registry are available at the Municipal Office.
- Snow Plowing of the roads will be done by CBT Excavating this year.
- The flooring in the basement of the Community Hall will be completed soon.

19-142 Moved by Councillor Moore

Seconded by Councillor Davison

THAT the quotation from Avery Construction Limited dated September 27, 2019 for various water, sewer and road work, be approved as submitted.

CARRIED

19-143 Moved by Councillor Bailey Meeks

Seconded by Councillor Davison

THAT the additional funding provided through the Federal Gas Tax program for 2019, be applied towards the streetlight loan.

CARRIED

19-144 Moved by Councillor Davison

Seconded by Councillor Moore

THAT a new pole and LED streetlight, including bucket truck rental, material, labour and permit be approved to be located on East Street at a cost of \$2,300 plus HST.

CARRIED

19-145 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the quotation from Silas Pickering in the amount of \$1300.00 plus HST, be approved for the removal of designated trees.

CARRIED

ADJOURN TO CLOSED MEETING

- Personal matters about an identifiable individual;

19-146 Moved by Councillor Davison

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council move into a closed meeting at 8:10 p.m. to consider the following subject matter: personal matters about an identifiable individual.

CARRIED

RECONVENE TO REGULAR COUNCIL MEETING

19-147 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT the Village of Hilton Beach Council reconvene to the open meeting at 9:07 p.m.

CARRIED

19-148 Moved by Councillor Davison

Seconded by Councillor Moore

THAT the Village of Hilton Beach Council hereby appoints Lorraine Grant as the new Council member for the Village of Hilton Beach to fill the vacancy.

CARRIED

MINUTES OF COMMITTEES/BOARDS

1. Minutes of the Hilton Union Public Library Board minutes of September 9, 2019

19-149 Moved by Councillor Bailey Meeks

Seconded by Councillor Moore

THAT the minutes of the Hilton Union Library Board meeting of September 9, 2019, be received and filed.

CARRIED

CORRESPONDENCE (Council Action)

1. Letter from Municipal Policing Bureau regarding 2020 Annual Billing Statement
2. E-mail from Donna Brunke, Clerk, Town of Bruce Mines re Annual Emergency Measures 2019 Exercise

The above two items were received and filed.

3. Letter from Mike Jagger, Secretary-Treasurer, St. Joseph Island Planning Board re: review and update of the Official Plan in 2020

The Planning Board is beginning the review process of the Official Plan.

CORRESPONDENCE (Receive and File)

1. Letter from Ministry of Municipal Affairs and Housing re: guide for "Adding a Second Unit in an Existing House"
2. Letter from Ministry of Municipal Affairs and Housing re: Building Code Services Transformation consultation
3. E-mail from Stewardship Ontario re: Industry funding for Municipal Blue Box Recycling
4. Letter from Jessica LaCombe, Dr. Harold S. Trefry Memorial Centre thanking the Village for their donation

The above four items were received and filed.

NEW BUSINESS

None

MAYOR/COUNCILLOR ITEMS

Items discussed were as follows:

- Consider various ideas to improve the commercial area of the Village;
- Grass cutting is required on a Ringham Street property;
- New garbage cans will be assembled and placed in commercial areas of the Village next spring;
- Further consideration is required to tear down or sell the old Village office
- Various marina signs have been purchased and will be installed for next season;
- Further consideration is required on whether or not the landfill should remain open on holidays during the summer months

BY-LAW

1. By-law No. 2019-19, being a By-law to Regulate the Maintenance and Care of land in the Village of Hilton Beach

19-150 Moved by Councillor Davison

Seconded by Councillor Moore

THAT By-law #2019-19, being a By-law to Regulate the Maintenance and Care of land in the Village of Hilton Beach, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 9th day of October, 2019.

CARRIED

2. By-law No. 2019-20, being a By-law to Prohibit Overnight Parking during Specified months and times in the Village of Hilton Beach

19-151 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT By-law #2019-20, being a By-law to Prohibit Overnight Parking during specified months and times in the Village of Hilton Beach, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 9th day of October, 2019.

CARRIED

3. By-law No. 2019-21, being a By-law to Update a Purchasing and Procurement Policy for the Village of Hilton Beach

19-152 Moved by Councillor Davison

Seconded by Councillor Bailey Meeks

THAT By-law #2019-21, being a By-law to update a Purchasing and Procurement Policy for the Village of Hilton Beach, be given a FIRST, SECOND and THIRD READING and finally passed THIS 9TH DAY OF October, 2019.

CARRIED

4. By-law No. 2019-22, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 9th day of October, 2019.

19-153 Moved by Councillor Moore

Seconded by Councillor Bailey Meeks

THAT By-law No. 2019-22, being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including October 9, 2019, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 9th day of October, 2019.

CARRIED

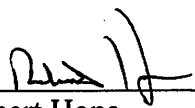
ADJOURNMENT

19-154 Moved by Councillor Bailey Meeks

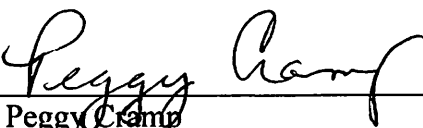
Seconded by Councillor Davison

THAT the Village of Hilton Beach Council adjourn at 10:08 p.m. to meet again on November 13, 2019 or at the call of the Mayor.

CARRIED



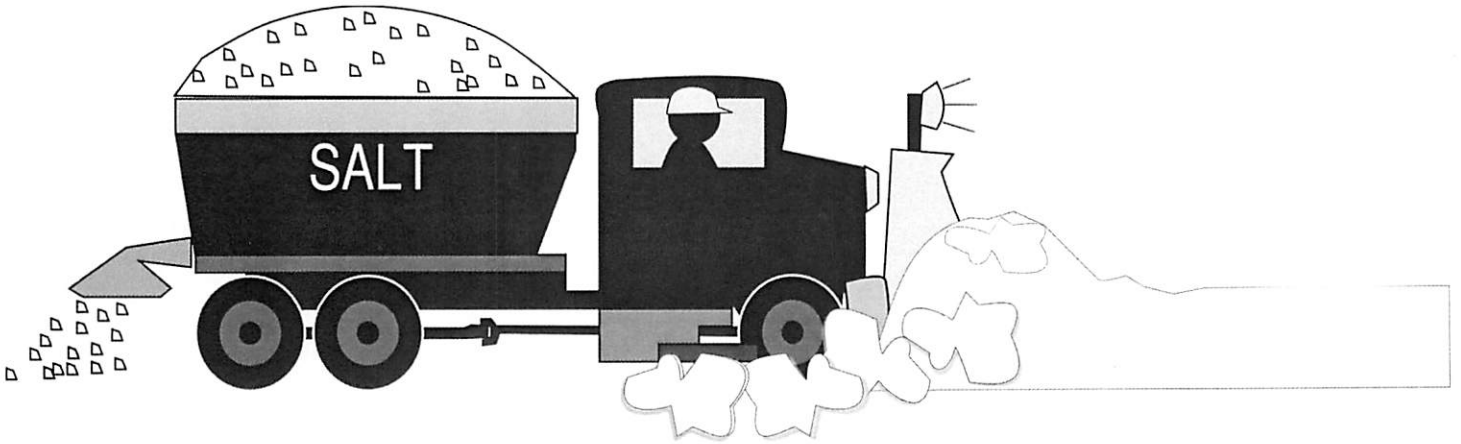
Mayor Robert Hope



Clerk Peggy Cramp

ANNOUNCEMENT

The Village of Hilton Beach Council is excited to welcome Lorraine Grant as their newly appointed Councillor. We hope everyone will join us in wishing her success as she begins her new role and we look forward to working closely with her as our representative in helping to serve our community.



REMINDER!

The Village of Hilton Beach would like to remind its residents that there is an overnight parking ban in effect from 11 p.m. to 7 a.m. This is to allow the Village to effectively clear snow. Any vehicle (car, truck, snowmobile, trailer, boat, etc.) found parked in a manner as to interfere with the movement of traffic or impede snow removal operations will be ticketed and may be towed away.

“CHILI CONTEST”

**Hilton Beach Community
Hall**

November 30, 2019



Bring your prize winning Chili
or a special dessert or side dish.

Those who do not wish to bring a dish pay
\$6.00

The 72-Hour Emergency Supplies Kit

One of the best ways to be prepared for emergencies is to have enough supplies to feed and care for everyone in your family for at least 72 hours following a crisis. Here are some items that should be in your kit:

- ☐ "Special needs" items for any member of your household (i.e. baby formula, diapers, prescription medication etc.)
- ☐ Candles and matches or lighter
- ☐ Flashlight and batteries
- ☐ Battery-powered radio or television, and extra batteries
- ☐ Duct tape
- ☐ Non-perishable food (this should be replaced every year)
- ☐ Bottled water
- ☐ Whistle (in case you need to attract someone's attention)
- ☐ Playing cards or games
- ☐ Toilet paper and other personal care supplies
- ☐ Basic tools (hammer, pliers/wrench, screwdriver set, assortment of fasteners)
- ☐ Extra car and house keys
- ☐ Extra cash (also change for vending machines etc.) and copies of important family documents (i.e. birth certificates)



Smoke Alarms Save Lives!

Every residence in Ontario must have a working smoke alarm located on every level and outside all sleeping areas - **it's the law!**

Smoke alarm facts:

- Over 90% of residential fires are preventable. Most fires are related to careless cooking.
- A study of fatal fires between 1995 and 2004, found that smoke alarms were present and working in only 35% of fires.
- Smoke alarms must be replaced every 10 years.

Safety Tips:

- Replace batteries at least once a year.
- Test your smoke alarms at least once a month.
- Make sure everyone in the household knows what to do if the smoke alarm sounds.
- Develop a home fire escape plan and practice it with the entire household.

Call 9-1-1 when you need help!

9-1-1 is **not** an information line. The 9-1-1 system provides a way for people to obtain help from police, fire or medical services. In an emergency, municipal officials and emergency personnel will work together to provide information and instructions to the media, websites, 2-1-1 and other means as quickly as possible. It sometimes might seem like a long wait for information, but officials are doing all they can, so please do not call 9-1-1 unless you or someone else needs immediate help.

If you want information, turn on your radio, tune to a local radio station and wait for the broadcast (unless you are advised to do otherwise, like call 2-1-1).

On the Road...



During winter storms, local police will often advise people to remain at home if they don't **have** to go out, and that is good advice! **Did you know that traffic accidents are the leading cause of death during winter storms?** If you must go out in bad weather, adjust your driving to account for road conditions – that often means **slowing down**.

Check local weather & road condition reports before setting out on a trip. If travelling a long distance, call ahead to your destination for conditions. If the weather and travelling conditions are poor, delay your trip if possible. Give road crews an opportunity to clear the way.

Prepare a winter driving kit & keep the following items in your vehicle:

- | | | |
|---|--|---|
| <input type="checkbox"/> Shovel | <input type="checkbox"/> Emergency food pack | <input type="checkbox"/> First aid kit |
| <input type="checkbox"/> Booster cables | <input type="checkbox"/> Sand, kitty litter or traction mats | <input type="checkbox"/> Tow chain |
| <input type="checkbox"/> Ice scraper & snow brush | <input type="checkbox"/> Fuel line antifreeze | <input type="checkbox"/> Winter windshield washer fluid |
| <input type="checkbox"/> Compass | <input type="checkbox"/> Matches and a "survival candle" | <input type="checkbox"/> Road maps |
| <input type="checkbox"/> Cloth or paper towels | <input type="checkbox"/> Extra clothing, heavy socks & boots | <input type="checkbox"/> "Survival" blanket |

Visit www.mto.gov.on.ca and look under the heading, Traveller's Information to obtain information about Provincial Highway conditions and road closures.

NOTICE

Fire Extinguishers can be purchased at the Village of Hilton Beach Municipal Office at a municipally-subsidized price of \$20.00 each (cash-cheque only). Residents are asked to provide their civic address number confirming residency. These extinguishers are rated A-B-C Heavy Duty and are ideal for office, hallways/stairways, garage/workshop, storage shed & boat. Rechargeable and comes with a 6 year warranty.

Limit two per household