

**INCORPORATED VILLAGE OF HILTON BEACH**

**MINUTES**

**Council Meeting – November 16<sup>th</sup>, 2022**

**6:00 p.m. – Council Chambers, Hilton Beach Municipal Office  
3100 Bowker Street, Hilton Beach, Ontario**

**PRESENT**

**Council:** Robert Hope; Mayor  
Rob MacKay; Councillor  
Brian Delvecchio; Councillor  
Kris Desjardin; Councillor  
Sally Cohen; Councillor

**Staff:** Jillian Hayes; Clerk Treasurer

**SWEARING IN OF NEW COUNCIL**

**WELCOME REMARKS FROM THE MAYOR TO COUNCIL**

**DECLARATION OF PECUNIARY INTEREST**

None

**DELEGATIONS**

None

**APPROVAL OF MINUTES**

1. Council Meeting Minutes of October 12<sup>th</sup>, 2022

22-122 Moved by Councillor Delvecchio

Seconded by Councillor MacKay

THAT the minutes of the Council meeting of October 12<sup>th</sup>, 2022, be adopted as presented

CARRIED

**VOUCHERS**

2. Total Voucher for the month of October 2022, Voucher #2022-10 for \$104,222.13

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Algoma District Services Administration Board - \$9,718.97; Algoma District School Board 3<sup>rd</sup> Quarter - \$6,329.50; Pinchin Engineering – Required landfill Design and Operations Plan \$7,345.00; Bell Canada – Village Telephones \$605.62; GFL Environmental Inc. – recycling - \$1,937.72; Algoma Power – Village Properties \$3,281.61; Fleming’s Trucking - Landfill maintenance - \$10,198.25; Gilbertson Enterprises – resurfacing materials \$7,201.30; Ontario Clean Water Agency – Required upgrades and repairs - \$16,146.18; Ontario Clean Water Agency – water/sewer operations - \$9,865.25; Ministry of Finance – Policing Services \$4,078.00; Algoma Public Health – 3<sup>rd</sup> Quarter - \$5,159.25.

22-123 Moved by Councillor Cohen

Seconded by Councillor MacKay

THAT the Village of Hilton Beach Council authorize the payment of Voucher #22-10 for October 2022 in the amount of \$104,222.13

CARRIED

3. Total Voucher for the month of October 2022 for Marina expenses, Voucher #2022-10 (b) for \$17,521.09

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Sterling Crane, Haul Out - \$10,584.71

22-124 Moved by Councillor Desjardin

Seconded by Councillor MacKay

THAT the Village of Hilton Beach Council authorize the payment of Voucher #22-10 (b) Marina for October 2022 in the amount of \$17,521.09

CARRIED

**6:30 PM - PUBLIC MEETING – ZONING AMENDMENT APPLICATION**

Additional attendees: Jacqueline Napper-Knisley, Donna Berry, Robert Berry

4. Application made by Jacqueline Napper-Knisley re: Mad Jacks Café

The proposed zoning by-law amendment would allow for an attached accessory dwelling to be constructed on the subject commercial property. No objections were received from the planning board or the public.

**MISCELLANEOUS REPORTS**

5. Report from Clerk-Treasurer

Items discussed include the following: the addition of WIFI at the Community Hall; improvements made to the landfill shack; the need for an updated, Ministry compliant Asset Management Plan; Holiday Hours for the Village Office; disposal of the damaged tarp garage; closure of the South St. hill

22-125 Moved by Councillor Delvecchio

Seconded by Councillor MacKay

THAT the Municipal Office be closed for the Christmas Holidays between Saturday December 24<sup>th</sup>, 2022 and Monday January 2<sup>nd</sup>, 2023, inclusive

CARRIED

22-126 Moved by Councillor Desjardin

Seconded by Councillor MacKay

THAT the Maintenance Supervisor handle the dispersal of the damaged Shelter Logic frame at his discretion

CARRIED

22-127 Moved by Councillor Delvecchio

Seconded by Councillor Cohen

THAT Council for the Village of Hilton Beach intends to pass a By-law affirming the closure of the South St. Hill from civic address 3129 to civic address 3170 during the winter plowing season

CARRIED

**MINUTES OF COMMITTEES AND BOARDS**

6. Museum Board Minutes from September 2022 and Financials for 2021

22-128 Moved by Councillor Delvecchio

Seconded by Councillor Cohen

THAT the St. Joseph Island Museum Board's unaudited Financials for 2021 be received and filed

CARRIED

7. Planning Board Financials 2021

22-129 Moved by Councillor MacKay

Seconded by Councillor Cohen

THAT the St. Joseph Island Planning Board's unaudited Financials for 2021 be received and filed

CARRIED

8. Treasurer's Report – Hilton Union Public Library

22-130 Moved by Councillor Delvecchio

Seconded by Councillor MacKay

THAT the Hilton Union Library Board's Treasurer's Report be received and filed

CARRIED

**CORRESPONDENCE (Receive and File)**

9. Congratulations from Michael Mantha, MPP Algoma-Manitoulin

22-131 Moved by Councillor Cohen

Seconded by Councillor MacKay

THAT Correspondence from Michael Mantha, MPP be received and filed

CARRIED

**CORRESPONDENCE (Council Action)**

10. St. Joseph Island Horticultural Society – Request for Donation

22-132 Moved by Councillor Desjardin

Seconded by Councillor MacKay

THAT a donation in the amount of \$250 be given to the St. Joseph Island Horticultural Society

CARRIED

11. Farmer's Market Season Recap

22-133 Moved by Councillor Delvecchio

Seconded by Councillor Desjardin

THAT the Farmer's Market Season Recap be received and filed

CARRIED

12. Letter from the Matthews Memorial Hospital Association

22-134 Moved by Councillor MacKay

Seconded by Councillor Desjardin

THAT correspondence from Matthews Memorial Hospital Association be received and filed

CARRIED

**NEW BUSINESS**

1. NOHFC Grant request for Marina Improvements has been approved

**ADJOURN TO CLOSED MEETING**

- Personal matters about an identifiable individual

22-135 Moved by Councillor Desjardin

Seconded by Councillor MacKay

THAT the Village of Hilton Beach Council move into a closed meeting at 8:47 p.m. to consider the following subject matter: Personal matters about an identifiable individual

CARRIED

**RECONVENE TO REGULAR COUNCIL**

22-136 Moved by Councillor MacKay

Seconded by Councillor Desjardin

THAT the Village of Hilton Beach Council reconvene to the open meeting at 9:07 p.m.

CARRIED

**MAYOR/COUNCILLOR ITEMS**

Items discussed include the following: the possible adoption of a by-law that would ensure Village employees received COLA increases annually, over and above possible performance based increases; enforcement of the Village's SeaCan by-law; upgrades to Council chambers technology to improve virtual meeting functionality; the door to the sewage pumping station near Forbes Park need to be painted in the spring; concerns regarding the practicality of closing South St. Hill and what to do about enforcing parking at the bottom of Birch St. hill; possibility of putting a large Christmas Tree up to celebrate the season

**BY-LAW**

1. By-law No. 2022-21, being a by-law to amend by-law No. 432 to regulate the use of Lands and Buildings within the Incorporated Village of Hilton Beach

22-137 Moved by Councillor Delvecchio

Seconded by Councillor MacKay

THAT By-law No. 2022-21, being a by-law to Amend By-Law No. 432 to regulate the use of Lands and Buildings within the Incorporated Village of Hilton Beach, be given a FIRST, SECOND, and THIRD READING and FINALLY PASSED this 16<sup>th</sup> day of November 2022

CARRIED

2. By-law No. 2022-22, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 16<sup>th</sup> day of November 2022

22-138 Moved by Councillor MacKay

Seconded by Councillor Desjardin

THAT By-law No. 2022-22, being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including November 16, 2022, be given a FIRST, SECOND, and THIRD READING and FINALLY PASSED this 16<sup>th</sup> day of November 2022

CARRIED

### ADJOURNMENT

22-139 Moved by Councillor Delvecchio

Seconded by Councillor Desjardin

THAT the Village of Hilton Beach Council adjourn at 9:40 p.m. to meet again on December 14, 2022, or at the call of the Mayor

CARRIED

  
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 Robert Hope, Mayor

  
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 Jillian Hayes, Clerk