INCORPORATED VILLAGE OF HILTON BEACH

**MINUTES**

# Council Meeting – March 26, 2025

**Council Chambers, Hilton Beach Municipal Office**

3100 Bowker Street, Hilton Beach, Ontario

6:00 p.m.

**PRESENT**

Council: Robert Hope; Mayor

Brian Delvecchio; Councillor

Sarah Brown; Councillor

Kelly Rathwell; Councillor

Sally Cohen: Councillor

Staff: Myra Eddy; Clerk-Treasurer

Paula Callahan; Deputy-Clerk

**CALL TO ORDER**

2025-48 Moved by Sally Cohen

Seconded by Kelly Rathwell

BE IT RESOLVED THAT the Village of Hilton Beach calls the meeting to order at 6:00 p.m.

CARRIED

**DECLARATIONS of PECUNIARY INTEREST**

No pecuniary interests were declared.

**NEW BUSINESS**

The meeting was called to begin discussions on the 2025 budget. Council was provided a draft budget. Most levies and costs have been received from Ministries and other agencies. Council and the Clerk began the process of reviewing line items of both revenue and expenses. Staff were asked to provide additional information and costs.

The budget will need to be further discussed at another meeting to decide and confirm projects such as road work and capital costs for the water and sewer system.

Larger expenses this year will include:

Capital work for the landfill as the Village is required by the Ministry of the Environment, Conservation and Parks to;

* install 4 groundwater monitoring wells,
* complete network and elevation survey,
* to have spring and fall groundwater samplings done (each year)
* prepare Annual Monitoring Report for submission to the MECP

An approved Asset Management Plan is to be completed by July 2025 to meet the Provincial deadline. An **asset management plan (AMP)** is a strategic document that outlines how an organization will manage its assets to deliver a specific standard of service.

Two municipal audits this year. 2023 has been completed this year, plus for the completion of 2024 with BDO.

The surface treatment deferred last year is scheduled to be done earlier this season.

Ontario Municipal Partnership Fund increased their funding by $46,900.00 this year to the Village.

Due to the election, the office has not received notification if we will be receiving NOHFC Internship funding.

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**PREVIOUS BUSINESS**

N/A

**MAYOR/COUNCILLOR ITEMS**

N/A

**CORRESPONDENCE – REQUEST FOR SUPPORT**

N/A

**CORRESPONDENCE – INFORMATION**

N/A

**REPORTS**

N/A

**BY-LAWS**

2025-49 Moved by Sarah Brown

Seconded by Kelly Rathwell

THAT BY-LAW NO. 2025.10 , being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including March 26, 2025, be given FIRST, SECOND and THIRD READING and FINALLY PASSED this 26th day of March, 2025.

CARRIED

2025-50 Moved by Brian Delvecchio

Seconded by Sally Cohen

THAT the Village of Hilton Beach Council adjourn at 9:26 p.m. and agree to meet again on April 9th, 2025 or at the call of the Mayor. CARRIED

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Mayor, Robert Hope

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Clerk-Treasurer, Myra Eddy