INCORPORATED VILLAGE OF HILTON BEACH

**MINUTES**

# Council Meeting – June 11, 2025

**Hilton Beach Municipal Office**

3100 Bower Street., Hilton Beach, Ontario

**PRESENT**

Council: Robert Hope; Mayor

Brian Delvecchio; Councillor

Sarah Brown; Councillor

Sally Cohen; Councillor

Kelly Rathwell; Councillor

Staff: Myra Eddy, Clerk-Treasurer

**CALL TO ORDER**

2025-90 Moved by Sarah Brown

Seconded by Kelly Rathwell

BE IT RESOLVED THAT the Village of Hilton Beach Council call the meeting to order at 6:02 p.m.

CARRIED

**DECLARATIONS of PECUNIARY INTEREST**

Declaration of Pecuniary Interest were made by Councillor Sarah Brown and Councillor Kelly Rathwell regarding a request to purchase a portion of the laneway.

**DELEGATIONS**

BDO representative Mike Fabbro attended the meeting remotely to discuss with Council the Asset Management Plan. Each municipality is required under O.Reg. 588/17 to have one. They allow municipalities to make informed decisions regarding infrastructure assets such as construction, operation, maintenance, replacement and disposal. According to the most recent audited financial statements, the Villages annual revenue of 1.56 million with annual expenses being 1.69 million, leaves an annual deficit of $134,287. According to the plan, the Village’s required capital reserve contribution should be $244,600 per year. A list of funding strategies was given such as a dedicated 2% infrastructure levy, adjust user fees and service charges by 5%, use of any reserve fund, reprioritization of capital replacement based on risk, use of grants, and strategic use of debt. The proposed/potential increases would only be used for Capital Assets and this would not include any other increases needed due to levy, budgets or operating funds.

**APPROVAL OF MINUTES**

2025-91 Moved by Brian Delvecchio

Seconded by Kelly Rathwell

BE IT RESOLVED THAT the minutes of the Council meeting of May 14th and May 29th, 2025 be adopted as amended to include Councillor Kelly Rathwell as attending the May 29th meeting, plus spelling corrections to Councillor Sarah Browns name.

CARRIED

**VOUCHERS**

Voucher were presented.

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2025-92 Moved by Brian Delvecchio

Seconded by Sarah Brown

BE IT RESOLVED THAT the Council approve Village of Hilton Beach Voucher 2025.05 in the amount of $98,206.85 (Payroll/all departments-$23,418.40, Algoma Power-$6,982.53, Mark Caruso (NORDS)-$1650.00, Abell Pest Control-$90.40, North Shore Tractor-$838.26, Ministry of Finance – Policing-$4,160.00, Island Clippings-$488.16, Tulloch Engineering-Building-$155.94, EncompassIT-$595.66, Central Algoma Secondary & Intermediate School-$150.00, Kentvale (CEPG) -$3,267.97, McDougall Energy-$312.69, Algoma District School Board-$7,120.27, Red Star Electric-$187.30, Municipal Property Assessment -$1,650.65, Algoma Office Equipment -$101.74, Mogul Power (CEPG)-$9,0000, Quattra SCS Ltd (CEPG)-$1,344.70, Kelly Rathwell-$318.19, Brian Delvecchio-$200.00, Shane Alexander -$1832.15, Lyons Timber Mart-$80.08, North Channel Heating - $7,345.00, BDO-$1,330.01, Hilton Union Public Library-$10,617.14, Dr. Harold S. Trefry Memorial Centre-$613.00, St. Jospeh Island Museum – $2239.00, Public Works- $250.00, Ministry of Transportation Permit (NORDS)-$345.00, Laird Township-911-$94.64, Ontario Clean Water - $11,031.75, Peninsula HR - $499. 22.

CARRIED

2025-93 Moved by Sally Cohen

Seconded by Kelly Rathwell

BE IT RESOLVED THAT Council approves Marina Voucher 2025 -05 in the amount of $20,941.63 (Payroll-$2,698.62, McDougall Energy-$10,604.21, Sterling Crane-$7,638.80)

CARRIED

**STAFF REPORTS**

Public Works Supervisor, Elijah Lederman attended the meeting.

* He informed Council that Beemish Construction has delayed their start date for surface treatment
* A Park’s Assistant had been hired
* Venting would need to be added to the library’s soffits
* Suggestion of a berm being built around kitchen refuse area to help reduce loose debris at the landfill. Litter fences are also being checked into reducing loose debris.
* Will meet with Stobie’s Mechanical snowplow driver to look at the end of Mariner’s Way to see if there are options to plow the snow at the end in a different area.
* He had been in contact with the owner of the property behind the landfill site to offer to meet with him/family to be shown the site of where bags were on their property so that they could be cleaned up.

The Clerk’s Report was presented.

* The tender for the Forbes Park washroom and RFP for the replacement of the accessible ramp, stairs and entry have been awarded to Direct Pro Contracting
* Greenstone Engineering are waiting for a response from the Ministry regarding the proposed groundwater monitoring program at the landfill site
* Staff will make application to the Municipal Housing Infrastructure Program called Health and Safety Water Stream

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Councillor Brown vacated the chambers for the next item.

* A letter of reply was received from the property owner regarding Brown’s request to purchase the laneways between the properties. The applicant will be advised that this landowner does not wish for the 10” of laneway to be sold that abuts their property.

2025-94 Moved by Kelly Rathwell

Seconded by Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council adopts the Clerk’s report as presented.

**PREVIOUS BUSINESS**

Correspondence was received from the Township of Hilton requesting to each have 2 council members and a secretary for the Landfill Committee. They also requested additional information on how this Council had calculated bag counts per establishment. This information was compiled into three scenarios; population, households and full-time residents and put into a chart/graph format and provided to the Township. The Hilton Township Council has deferred the Village of Hilton Beach’s request for them to re-imburse the Village for their non-eligible recycling till the end of the year as they are currently not on the transition schedule with the province. The non-eligible sources will be deducted from the Village’s monthly payment of $568.00 per month from Circular Materials.

Council would reply to Hilton Township that they would continue to have all Council members as part of the Landfill Committee and to suggest holding a Joint Council meeting to be used as an opportunity to discuss common areas of interest or concerns.

The Hilton Union Fire Department had recommended discontinuing the service of filling pools and that the Township of Hilton supported them with passing a resolution in support and sent a copy to the Village of Hilton Beach.

2025-95 Moved by Kelly Rathwell

Seconded by Brian Delvecchio

BE IT RESOLVED THAT the Village of Hilton Beach Council does acknowledge that the Hilton Union Fire Department shall discontinue the service of filling pools due to liability issues.

CARRIE D

**MAYOR/COUNCILLOR ITEMS**

Councillors Brian Delvecchio and Kelly Rathwell provided updates to some changes in the layout in the hall kitchen and are continuing to obtain pricing. They will be selling food at the Car Show and Arts at the Dock as fundraisers for the kitchen renovations.

Councillor Sally Cohen requested Elijah Lederman assist the library with the installation of the air conditioner.

The Farmer’s Market tent will be going up on June 14th.

The dunk tank springs need to be replaced. It was suggested to contact Stobie’s Mechanical to see if they could replace the leaf springs.

Councillor Brian Delevicchio is starting a small Flea Market on Saturdays at the concrete pad by the Farmer’s Market. Money raised will go towards the Community Hall Kitchen Fundraiser. It will also be open to people who may want to sell their own flea market items.

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Councillor Sarah Brown noted that the organization of the Car Show is continuing.

**CORRESPONDENCE – REQUEST FOR SUPPORT**

2025-96 Moved by Sarah Brown

Seconded by Sally Cohen

BE IT RESOLVED that Council supports resolutions from the Municipality of Kincardine and the County of Prince Edward county in that the government fast tracked Bill 5, Protect Ontario by Unleashing our Economy Act, 2025 as it includes anti-democratic principles and risks undermining civil liberties, Indigenous rights, the environmental and local government oversight and for the province to prioritize democratic principles and governance systems that support responsible government, environmental preservation, and acknowledge our responsibility to future generations. CARRIED

**CORRESPONDENCE – INFORMATION**

1. Ministry of Natural Resources regarding reintroduction of the *Geologic Carbon Storage Act.*
2. Ministry of Solicitor General regarding the Ontario Provincial Policing Cost Recovery Model Review and June 2025 Webinars

**REPORTS/MINUTES**

1. Hilton Beach Public Library meeting of April 7, 2025 and May’s 2025 Treasurer’s report
2. St. Joseph Island Museum Board minutes of April 14, 2025
3. Algoma Public Health Board minutes of March 26, 2025
4. Algoma District Services Administration Board minutes of March 27, 2025

**BY-LAWS**

2025-97 Moved by Kelly Rathwell

Seconded by Brian Delvecchio

THAT By-law No. 2025-20, being a By-law to provide for the adoption of the current estimates and tax rates for 2025 and to provide for penalty and interest in default of payment, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 11th day of June, 2025.

CARRIED

2025-98 Moved by Sarah Brown

Seconded by Kelly Rathwell

THAT By-law No. 2025. 21 , being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including June 11 , be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 11th day of June, 2025. CARRIED

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2025-99 Moved by Sally Cohen

Seconded by Kelly Rathwell

THAT the Village of Hilton Beach Council adjourn at 10:25 p.m. and agrees to meet again on July 9th 2025, or at the call of the Mayor. CARRIED

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Mayor, Robert Hope

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Clerk Treasurer – Myra Eddy