INCORPORATED VILLAGE OF HILTON BEACH

**MINUTES**

# Council Meeting – September 10, 2025

**Hilton Beach Municipal Office**

3100 Bower Street., Hilton Beach, Ontario

**PRESENT**

Council: Robert Hope; Mayor

Brian Delvecchio; Councillor

Sally Cohen; Councillor

Kelly Rathwell; Councillor

Absent with regrets: Sarah Brown; Councillor

Staff: Myra Eddy, Clerk-Treasurer

Paula Callahan – Deputy Clerk-Treasurer

**CALL TO ORDER**

2025-113 Moved by Kelly Rathwell

Seconded by Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council call the meeting to order at 6:04 p.m.

CARRIED

**DECLARATIONS of PECUNIARY INTEREST**

N/A

**DELEGATIONS**

Mr. Tom Desjardin attended the meeting as a delegate to discuss the Hilton Landfill. He would like to see the public provided with the amount that is being collected in tipping fees. He was disappointed in how the disposal of a boat had occurred as various types of materials in the boat should have been separated.

The Clerk advised Mr. Desjardin that currently the Landfill Attendant has a receipt book and is to fill out a receipt when fees are collected for materials and that those fees and receipts are brought into the office for reconciliation. If anyone requires a receipt to please ask the attendant to provide them with a copy. It was noted that council would be meeting with Hilton Township regarding the landfill later in the month.

**APPROVAL OF MINUTES**

2025-114 Moved by Brian Delvecchio

Seconded by Kelly Rathwell

BE IT RESOLVED THAT the minutes of the Council meeting of July 9 and July 28, 2025 be adopted as presented.

CARRIED

**VOUCHERS**

Vouchers were presented.

2025-115 Moved by Kelly Rathwell

Seconded by Sally Cohwn

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BE IT RESOLVED THAT Council approves Marina Voucher 2025 -07 in the amount of $43.654.71 ( Payroll-$12,977.29, Bell-$40.92, Algoma Power-$282.92, McDougall Energy-$26,029.92, Karhi Contracting -$426.58, Lock City - $156.92, Technical Safety Standards -$581.00, Lyons Timbermart -$1,796.84, Trakmaps -$790.94, Barb’s Embroidery - $448.38, supplies-$123.00).

CARRIED

2025-116 Moved by Sally Cohen

Seconded by Brian Delvecchio

BE IT RESOLVED THAT the Council approve Village of Hilton Beach Voucher 2025.07 in the amount of $133,365.89 (Hall-$1525.68, hall deposit return $300.00 Algoma District Services Administration Board-$7121.07, Algoma Power 4689.62, BDO Canada-$41,248.45, Bell Canada-$990.49, Honorariums-$6040.00, EncompassIT -$594.32, Landfill-$165.85, Iconix-$56.05, Island Clippings-$108.48, Karhi Contracting-$1271.25, Kents Corner Rental-$762.75, Kentvale Merchants-$1223.83, Laird Signs-$1130.00, Mogul Power-$13,955.23, Municipal Property Assessment Corporation -$1650.65, North Shore Sentinel-$399.95, Ontario Clean Water Agency-$11,031.75, PenisulaHR -$499.22, Quattra-$1,344.70, Shane Alexander-$2515.00, Skeggs Paciocco-$480.25, Horticultural Society - $250.00, Tullochs Engineering -$712.35, Adobe/Starlink/Xplornet -$249.71. Office supplies -$411.35, 72 Hours - $1383.89, AMCTO-$468.95, Hilton Union Public Library -$413.32, Re-imbursement-$506.56, Wages - /benefits/receiver general-$23,687.22, Recreation -$6165.85)

CARRIED

2025-117 Moved by Kelly Rathwell

Seconded by Sally Cohen

BE IT RESOLVED THAT Council approves Marina Voucher 2025-08 in the amount of $44,751.05 ( Payroll-$16,429.31, Algoma Power-$816.98, Bell Canada- $153.96, McDougall Energy- $27,066.79, Barb’s Embroidery -$244.08, dock flags-$39.93) CARRIED

2025-118 Moved by Brian Delvecchio

Seconded by Kelly Rathwell

BE IT RESOLVED THAT Council approves Voucher 2025-08 in the amount of $143,276.20 (Algoma Power-$7466.82, Ministry of Finance – Policing-$11,188.38, Kentvale Merchants -$562.11, Flemings Trucking-$2,712.00, Island Clippings-$203.40, S&K Group-$1,302.16, Cliffe Printing-$145.77, Bell Canada-$817.32, Algoma District Services Administration Board -$7,120.17, Casola-$300.00, Receiver General HST-$23,493.67, Hilton Library Levy-$10,617.13, Ontario Trap Rock -$1,777.49, Pheonix Emergency Management Logic -$4,520.00, Beemish Construction -$26,519.46, Recreation - $2271.77, EncompassIT-$2031.15, Renewable Energy Solutions-$339.00, U-Line -$71.58, Gilbertson Enterprises - $260.00, Lyons Timbermart -$96.14, Ontario Clean Water Agency -$11,031.75, Peninsula HR - $499.22, Hilton Union Public Library -$491.39, Adobe/Starlink/Xplornet -$311.85, Office-$112.60, Tenaquip-$193.84, Community Emergency Preparedness Grant - $1,171.29, Wages/benefits/Receiver General-$25,523.37) CARRIED

**STAFF REPORTS**

Public Works Supervisor, Elijah Lederman attended the meeting.

* He informed Council that Beemish Construction has completed the surface treatment; however, they couldn’t do Cherry Street due to their work schedule.
* The re-roofing of the garage roof has been done. This was identified as needing to be completed this year as part of our Asset Management and Conditional Building Assessment.

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The Clerk’s Report was presented.

* The Landfill is scheduled to be pushed back including covering the household area and digging a new household pit
* An application has been submitted for the Ministry for Seniors Accessibility – Enhancing Access to Spaces for Everyone for the Hilton Union Public Library
* Funds from Canada Summer Experience Funding for two marina students in the amount of $4816.00 was received. This is to assist in paying a portion of wages for an eight week period.
* A map of Village owned property was provided to council as information.

2025-119 Moved by Brian Delvecchio

Seconded by Kelly Rathwell

BE IT RESOLVED THAT the Clerk’s Report of September 10, 2025 be accepted as presented.

CARRIED

**PREVIOUS BUSINESS**

Council reviewed the Marina and Rules and Regulations By-law. A few changes are to be made to the document. It will be passed at the October 8th meeting. There are changes to the fee structure for seasonal boaters. Returning seasonal boaters will have first option on the agreed dock they held in 2025 by paying a $150.00 deposit fee along with a completed Mooring License Agreement and copy of insurance prior to January 31,2026. Correspondence with the information will be sent out to seasonal boaters prior to the end of the year.

**NEW BUSINESS**

Village Council will be having a landfill meeting with Hilton Township on September 24th.

It was requested to change the date for the CEMC training from October 27th to October 28th.

The Trailer By-law created in 2024 will be adopted at the October 8th meeting.

Council will review the Farmer’s Market Policy at a later date.

**MAYOR/COUNCILLOR ITEMS**

Councillors Brian Delvecchio and Kelly Rathwell provided updates to the Hall Kitchen Renovation plan. They recommended hiring the company Ergo Office Plus to assist with cost estimates and design services for the grant application for the kitchen at the Community Hall.

2025-120 Moved by Kelly Rathwell

Seconded by Brian Delvecchio

BE IT RESOLVED THAT COUNCIL approves hiring the interior design firm Ergo Office Plus for their services of design and cost estimated for the grant application for the Hilton Beach Community Hall kitchen renovations in the amount of $1,695.00. CARRIED

There was discussion about disposal of boats and trailers at the Hilton Landfill. Council decided that due to the various types of boats and trailers and sizes, an individual assessment will need to be undertaken. This would mean that anyone wishing to dispose of a boat or trailer is to contact the Village office prior to bringing it to the landfill site.

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The Mayor informed council that the Hilton Union Fire Department’s Tanker and Pumper have come to the end of their service life and will need to be replaced.

**CORRESPONDENCE – REQUEST FOR SUPPORT**

2025-121 Moved by Robert Hope

Seconded by Kelly Rathwell

BE IT RESOLVED THAT Council supports the City of North Bay’s Resolution 2025-279 that the Governments of Ontario do make the Northern Ontario Resource Development Support program a permanent fixture of its support to Northern Communities.

CARRIED

**CORRESPONDENCE – INFORMATION**

1. Ministry of Finance – Third quarter payment of Ontario Municipal Partnership Fund to be received
2. Municipality of Dysart et al - Blue Box non-eligible sources and financial impact on small communities
3. St. Catherines – supports the Elect Respect Pledge
4. Town of Goderich – Opposition to Bill 17, Protect Ontario by Building Faster Act, 2025
5. Township of Otonabee-South Monaghan – Condemns Bill C-2 section 77.5 as an overreach that criminalizes lawful cash transactions and undermines the use of Canadians right to use legal tender of deposits, cash payments, or donations of $10,000 or more in a single transaction.
6. Hilton Union Library – summary of Library uses for July and Treasurer’s report
7. Tulloch’s Engineering – summary of consultations, site visits or inspections by the Building Inspector for July

**REPORTS/MINUTES**

1. St. Joseph Island Planning Board Minutes of June 23rd 2025
2. Hilton Union Public Library Board Meeting minutes as of June 9, 2025

**BY-LAWS**

2025-122 Moved by Sally Cohen

Seconded by Kelly Rathwell

THAT By-law No. 2025. 24, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including September 10, 2025 be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 10th day of September 2025. CARRIED

2025-123 Moved by Sally Cohen

Seconded by Kelly Rathwell

THAT the Village of Hilton Beach Council adjourns at 9:48 p.m. and agrees to meet again on October 8th, 2025, or at the call of the Mayor. CARRIED

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Mayor, Robert Hope

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Clerk Treasurer – Myra Eddy